

MC² FOUNDATION

(A Section 8 Company incorporated under the Companies Act, 2013)

TENDER DOCUMENT

FOR

INTERIOR FIT-OUT WORKS FOR MC² FOUNDATION OFFICE

(CIVIL & INTERIOR, ELECTRICAL, FIRE FIGHTING AND HVAC WORKS)

AT

2ND FLOOR, ONGC BUILDING, VASANT KUNJ, NEW DELHI – 110070

Tender No.	MC2F/INT-FITOUT/2026-27/003
Tender Published On	28.09.2026
Bid Due Date & Time	7.10.2026 at 2359 hrs
Tender Type	Public – Two Bid System
Pre Bid Meeting	05.10.2026 @ 1100 hrs
Link	https://hpc-lin.zoom.us/j/3603489433?pwd=dEcrOVhCYjNNWExvWndRZTRVT0tMQT09

BASIC INFORMATION OF TENDER

Tender No.	MC2F/INT-FITOUT/2026-27/003
Title	INTERIOR FIT-OUT WORKS FOR MC ² FOUNDATION OFFICE CUM CO-WORKING FACILITY
Description	Interior fit-out works of the MC ² Foundation office cum co-working facility at the 2nd Floor, ONGC Building, Vasant Kunj, New Delhi, comprising civil & interior, electrical, fire fighting and HVAC works, complete in all respects as per the Schedule of Quantities, approved layout and 3D design references.
Tender Type	Public
Bid Type	Two Bid (Techno-Commercial Bid and Price Bid)
Evaluation Criteria	Overall L1 for the entire scope of work (all items, all schedules taken together)
Tender Published On	28.09.2026
Site Visit Window	by prior appointment
Pre-Bid Meeting Date & Time	05.10.2026 at 1100 hrs
Tender Due Date & Time	07.10.2026 at 2359 hrs
Price Bid Opening Date & Time	Shall be intimated to techno-commercially qualified bidders at a later stage
Retention Money	10% of the value of each Running Account and Final Bill
Validity of Offer	120 days from the bid due date or extended bid due date, whichever is later
Completion Period	3 (Three) months from the date of issue of Work Order.
Mode of Submission	On website of www.mc2plus.in only
Issuing Department	MC ² Foundation

Delivery terms – free to destination location unless specified otherwise. Liquidated damages / price reduction clause accepted unless specified otherwise. The bidder Should not record a deviation in the deviation format at Annexure-10.

MC² Foundation reserves the right to reveal the contents of the bid documents submitted by the bidder during the witness bid opening process.

Bidders shall quote all taxes, if applicable, only in percentage terms and not on a per-unit (amount) basis.

NOTICE INVITING TENDER

Competitive offers are invited from bidders with sound technical and financial capabilities, fulfilling the qualifying requirements stated in this tender document, for Interior Fit-out Works for the MC² Foundation Office at 2nd Floor, ONGC Building, Vasant Kunj, New Delhi – 110070.

IMPORTANT NOTE

1. This tender is being floated as a public tender.
2. In lieu of EMD, every bidder shall submit a Bid Security Declaration in the format at Annexure-2, duly signed and stamped by the authorised signatory. Non-submission of the Bid Security Declaration shall render the bid liable for outright rejection.
3. Recovery of retention money from the Running Account and Final Bills, shall be applicable.

PRE-BID MEETING

A pre-bid meeting shall be held on 01.10.2026 at 1100 hrs through video conferencing. Bidders intending can attend through link provided (Link). Non-attendance of the pre-bid meeting shall not be a cause of disqualification. Replies to queries received, shall be issued as a corrigendum and shall form part of this tender document.

SITE VISIT

Bidders are advised to visit and examine the site with prior appointment from the contact persons named in Section II, and to obtain for themselves, at their own cost and on their own responsibility, all information necessary for preparing the bid. No claim on account of non-familiarity with site conditions shall be entertained at any stage.

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VI	Special Conditions of Contract	Enclosed
VII	Technical Specifications	Enclosed
VIII	Schedule of Quantities	Refer Annexure-1
IX	Time Schedule and Payment Terms	Enclosed
X	Safety, Health and Environment Requirements	Enclosed
XI	Approved Makes	Enclosed
XII	Drawings and Design References	Enclosed
XIII	Integrity Pact, Conciliation, Arbitration, Make in India and Land Border Policy	Attached separately
XIV	Annexures	Enclosed

LIST OF ANNEXURES

Annexure	Description	To be submitted by bidder
1	Schedule of Quantities (Un-priced)	Yes
2	Bid Security Declaration	Yes
3	Declaration on GST	Yes
4	Undertaking for submission of genuine documents and information	Yes
5	Particulars of Bidder and Organisation Data	Yes
6	Declaration regarding PAN and GSTIN	Yes
7	Relationship Declaration	Yes
8	BQC – Financial (format)	Yes
9	BQC – Technical (format)	Yes
10	No Deviation Certificate / Deviation Format	Yes

SECTION I – DEFINITIONS AND ABBREVIATIONS

Sr. No.	Abbreviation / Term	Meaning
1	AHR	Abnormally High Rate
2	AV	Audio-Visual
3	BG	Bank Guarantee
4	BOQ	Bill of Quantities
5	BQC	Bidder Qualification Criteria
6	CDD	Contractual Completion Date
7	DLP	Defect Liability Period
8	EIC	Engineer-in-Charge
9	EMD	Earnest Money Deposit
10	EPF	Employees' Provident Fund
11	ESIC	Employees' State Insurance Corporation
12	FAS	Fire Alarm System
13	GST / CGST / SGST / IGST	Goods and Services Tax / Central / State / Integrated Goods and Services Tax
14	GTC	General Terms and Conditions of Works Contract
15	HVAC	Heating, Ventilation and Air Conditioning
16	LOA	Letter of Award
17	LOI	Letter of Intent
18	MSE	Micro and Small Enterprises
19	Owner / MC ² Foundation	MC ² Foundation, the entity issuing this tender
20	PAN	Permanent Account Number
21	PBG	Performance Bank Guarantee
22	PO / WO	Purchase Order / Work Order
23	PRS	Price Reduction Schedule
24	RA Bill	Running Account Bill
25	SCC	Special Conditions of Contract
26	SOQ	Schedule of Quantities
27	TDS	Tax Deducted at Source
28	UDIN	Unique Document Identification Number
29	Contractor	The successful bidder to whom the work is awarded

Owner / Employer: shall mean MC² Foundation, a Section 8 company

Engineer-in-Charge (EIC): shall mean the officer/s nominated by MC² Foundation to supervise, direct, inspect and certify the work under this contract, and shall include the Architect / Consultant so authorised in writing by MC² Foundation.

Similar Work: shall have the meaning assigned to it in Section III.

SECTION II – INSTRUCTIONS TO BIDDERS

1.0 GENERAL

- 1.1 Bidders are advised to submit their bids taking full notice of the Bidder Qualification Criteria, scope of work, Schedule of Quantities, technical specifications, drawings and the terms and conditions of this tender document.
- 1.2 The bid document is not transferable. All enclosed tender documents, annexures and attachments, together with all corrigenda issued, shall form part of the tender.
- 1.3 Bidders shall bear all costs associated with the preparation and submission of their bids, including site visit and related expenses, regardless of the conduct or outcome of the bidding process. MC² Foundation shall in no case be responsible or liable for such costs.
- 1.4 All correspondence in connection with this tender shall be in the English language. All documents submitted in support of the BQC shall be in English; where the original is in any other language, a certified English translation shall be furnished.
- 1.5 Canvassing in any form by the bidder, or by any other agency on the bidder's behalf, shall lead to disqualification of the bid.
- 1.6 Any bidder found to be involved in cartel formation shall not be considered for evaluation or placement of order, and shall be liable to be debarred from participating in future tenders of MC² Foundation.
- 1.7 The bidder shall not be under liquidation, court receivership or any similar proceeding as on the bid due date.

2.0 CONTACT PERSONS

All queries and clarifications relating to this tender shall be addressed to the following:

Nature of Query	Name & Designation	E-mail & Contact No.
Technical	Aditya Agrawal Manager – Special Projects, MC ² Foundation	aditya.agrawal@mc2plus.in +91 76971 86690

3.0 TWO BID SYSTEM

Bids shall be submitted in two parts, namely Part-I (Techno-Commercial Bid / Un-priced Bid) and Part-II (Price Bid). Both parts shall be submitted together, by the bid due date and time, in the manner prescribed in Clause 6.0 below. Bids received after the due date and time, for whatsoever reason, shall not be considered.

3.1 Part-I : Techno-Commercial Bid (Un-priced Bid)

Part-I shall be a single consolidated PDF file, digitally signed or signed and stamped on every page by the authorised signatory, containing the following in the order stated:

- (a) Covering letter on the bidder's letterhead confirming unconditional acceptance of all terms and conditions of this tender document, including all corrigenda issued.
- (b) Annexure-2 : Bid Security Declaration, duly signed and stamped.
- (c) Annexure-3 to Annexure-7 : declarations and undertakings, duly filled, signed and stamped.
- (d) Annexure-8 (BQC – Financial) and Annexure-9 (BQC – Technical), duly filled, signed and stamped, together with all supporting documents specified in Section III.

- (e) Notarised audited financial statements (Balance Sheet and Profit & Loss Account) for the last three completed financial years, bearing UDIN, in support of average annual turnover and working capital.
- (f) Notarised copies of Work Orders / Purchase Orders / LOI / LOA together with the corresponding Completion Certificates in support of the technical criteria.
- (g) Copy of GST registration certificate, PAN card.
- (h) Copy of certificate of incorporation / partnership deed / proprietorship declaration, Memorandum and Articles of Association as applicable, and Power of Attorney or Board Resolution in favour of the authorised signatory.
- (i) Copy of valid EPF and ESIC registration, and electrical contractor's licence issued by the competent authority.
- (j) Annexure-10 : No Deviation Certificate, or the deviation format duly filled.
- (k) Un-priced copy of Annexure-1 (Schedule of Quantities), signed and stamped on every page, with the Rate and Amount columns left blank and the item description, unit and quantity unaltered.

Rates or prices shall not be indicated anywhere in Part-I. Bids in which rates are found mentioned anywhere other than in the Price Bid shall be rejected outright.

3.2 Part-II : Price Bid

Part-II shall be a single ZIP archive, named “PriceBid_<Bidder Name>_MC2F-INT-FITOUT-2026-27-003.zip”, containing exactly the following two files and nothing else:

- (a) **The Price Bid in Microsoft Excel format (.xlsx)**, in the pro-forma issued with this tender, with the bidder's rate quoted separately against each and every item of the Schedule of Quantities. All items across the four schedules shall be quoted. The item description, unit and quantity fields shall not be altered, deleted, re-ordered or re-numbered in any manner.
- (b) **A signed copy of the same Price Bid in PDF format**, printed from the Excel file, signed and stamped on every page by the authorised signatory.
- (c) In the event of any discrepancy between the Excel file and the signed PDF copy, the signed PDF copy shall prevail.
- (d) Rates shall be quoted in Indian Rupees only, both in figures and, in the PDF copy, the total in words. Where the rate quoted in figures and in words differs, the rate quoted in words shall prevail.
- (e) The Price Bid shall not contain any terms, conditions, exceptions, deviations, counter-conditions, assumptions or qualifying remarks. Any such entry shall render the bid liable for rejection.
- (f) Rates shall be quoted exclusive of GST. GST shall be indicated separately in the space provided and shall be quoted in percentage terms only.
- (g) An item left unquoted, or quoted as “nil”, “included”, “NA” or similar, shall be treated as included in the quoted prices of other items, and the work of that item shall be executed by the Contractor at no extra cost to MC² Foundation.
- (h) Arithmetical errors shall be corrected on the basis that the unit rate shall prevail and the total shall be corrected accordingly. The corrected total shall be binding upon the bidder.

4.0 VALIDITY OF OFFER

The offer shall remain valid for 120 days from the bid due date or the extended bid due date, whichever is later. The prices quoted shall remain firm and fixed during the contract period and any extension thereof. No escalation on any account shall be admissible.

Where a bidder does not record a different validity period in the deviation format at Annexure-10, the validity of the offer shall be taken as stated above.

5.0 QUERIES, CORRIGENDA AND EXTENSION OF DUE DATE

- 5.1 Queries relating to the scope of work, specifications, terms and conditions shall be submitted in writing by e-mail to the contact persons named at Clause 2.0, so as to reach MC² Foundation on or before 01.10.2026 at 1100 hrs. Queries received thereafter shall not be entertained.
- 5.2 MC² Foundation may, at any time prior to the bid due date, whether on its own initiative or in response to a query, modify this tender document by issue of a corrigendum. All corrigenda issued shall be circulated to all bidders to whom the tender document has been issued and shall be deemed to form part of the tender, irrespective of the date on which a bid is submitted.
- 5.3 The bidder shall be responsible for ensuring that the bid submitted takes into account all corrigenda issued. A bid submitted without considering a corrigendum (other than one issued solely for extension of the due date) shall be liable for rejection.
- 5.4 MC² Foundation may, at its discretion, extend the bid due date in order to afford prospective bidders reasonable time to take a corrigendum into account.

6.0 MODE AND MANNER OF SUBMISSION

- 6.1 Bids shall be submitted online on www.mc2plus.in only.
- 6.2 Part-I (Techno-Commercial Bid) shall be attached as a single PDF file and Part-II (Price Bid) as a single ZIP archive.
- 6.3 MC² Foundation online system shall not receive post due date and time. MC² Foundation shall not be responsible for any delay, non-delivery, corruption of files or connectivity failure in transmission.
- 6.4 Bids received in any other form, including by email, post, courier, facsimile or hand delivery, shall not be accepted unless specifically permitted by a corrigendum.
- 6.5 Bidders are advised not to wait until the last hours of the bid due date for submission, as several documents are required to be compiled and uploaded.

7.0 AUTHORISED SIGNATORY

All bid documents, annexures, techno-commercial details and the price bid shall be signed and stamped by the authorised signatory, who shall be:

- (a) the Proprietor, in the case of a proprietary concern;
- (b) an authorised Partner, in the case of a partnership firm or LLP;
- (c) a Director duly authorised by the Board, in the case of a company.

Where, for any reason, the Proprietor / authorised Partner / Director is unable to sign, the documents may be signed by a constituted attorney holding full authority to do so, and a scanned copy of the authority letter together with the Power of Attorney (executed in the presence of a Notary Public) shall be uploaded with the bid. Submission of the bid under the signature of the authorised signatory shall be taken as a token of having read, understood and unconditionally accepted all the terms and conditions of this tender.

8.0 OPENING AND EVALUATION OF BIDS

- 8.1 MC² Foundation shall examine the bids to determine whether they are complete, whether the required declarations and documents have been furnished, whether the documents have been properly signed and whether the bids are otherwise in order.
- 8.2 MC² Foundation reserves the right to seek clarifications or additional documents with reference to the documents already submitted, for the purpose of completing the evaluation. Bidders shall not, however, be permitted to submit any new experience or financial credential not included in the bid after the opening of Part-I.
- 8.3 MC² Foundation reserves the right to complete the evaluation on the basis of the details furnished, without seeking any additional information.
- 8.4 The bidder shall be in a position to produce the original documents corresponding to the copies submitted in support of the BQC for physical verification, if so required. Failure to produce the originals within the time stipulated by MC² Foundation shall render the bid liable for rejection.
- 8.5 The tender shall be finalised on the basis of the overall lowest quoted total tender value (L1) for the entire scope of work, all schedules taken together
- 8.6 Where a bid is found to be abnormally low in comparison with the estimated cost and the other bids received, MC² Foundation shall review the offer as to the workability of the rates, and may require the bidder to produce a detailed rate analysis for any or all items. MC² Foundation reserves the right to reject an unworkable offer.
- 8.7 Where the rate quoted for an item exceeds 150% of MC² Foundation's estimated rate for that item, such item shall be treated as an Abnormally High Rate (AHR) item, and payment for quantities of that item executed beyond the quantity indicated in the Schedule of Quantities shall be made at the lower of (i) the rate quoted by the bidder, and (ii) the rate derived from MC² Foundation's estimate for that item.

9.0 AWARD OF WORK

- 9.1 MC² Foundation is not bound to accept the lowest offer and reserves the right to accept or reject any or all bids, in whole or in part, without assigning any reason whatsoever. No dispute shall be raised by any bidder whose bid has been rejected.
- 9.2 Bidders may be required to attend the office of MC² Foundation for negotiations or clarifications, if required, at their own cost and without any commitment on the part of MC² Foundation.
- 9.3 The successful bidder shall be issued a Letter of Intent / Letter of Award/work order, and shall convey unconditional acceptance thereof within 7 days of its issue. Failure to do so shall entitle MC² Foundation to withdraw the LOI / LOA and to take such action as it deems fit, including suspension or holiday listing of the bidder.
- 9.4 MC² Foundation reserves the right to order the full or part quantity of any item, to increase or decrease quantities, to delete items and to add new items, at the rates quoted, as provided in Section VI.
- 9.5 The successful bidder shall commence work within 15 days of issue of the Work order/ purchase order or the call-up advice, whichever is earlier. If the Contractor fails to commence work within the said period, or refuses to carry out the work, MC² Foundation may cancel the award by notice and get the work executed through any other agency at the entire risk, cost and consequence of the defaulting Contractor.

10.0 REJECTION CRITERIA

A bid shall be considered non-responsive and shall be liable for rejection if the bidder deviates from any of the following provisions of the bid documents:

- I. Non-submission of the Bid Security Declaration (Annexure-2).
- II. Mention of rates anywhere in the bid other than in the Price Bid.
- III. Non-submission of the Integrity Pact, where applicable.
- IV. Retention Money
- V. Period of validity of the bid shorter than that specified.
- VI. Force Majeure.
- VII. Defect Liability Period / guarantee / warranty period.
- VIII. Firm prices.
- IX. Demand for advance payment against placement of order.
- X. Workability clause.
- XI. Completion period / time schedule.
- XII. Unsolicited price change or implication (including revision in taxes and duties and their applicability) after the bid due date or extended bid due date; any unilateral rebate shall be dealt with as provided in this tender document.
- XIII. Non-conformance to the scope of work or technical specifications.
- XIV. Bid submitted without considering a corrigendum issued (other than one issued solely for extension of the due date).
- XV. Failure to get the documents submitted against the qualification criteria verified against the original documents within the time stipulated by MC² Foundation.
- XVI. Failure to meet the Bidder Qualification Criteria at Section III.
- XVII. Price Bid not submitted in the prescribed manner, Excel price bid quoting every item separately and the signed PDF copy thereof.

Bids not complying with the tender terms pertaining to items I to III, XV, XVI and XVII above shall be rejected outright. For the remaining items, MC² Foundation reserves the right to afford the bidder an opportunity to withdraw the deviation without any revision in the quoted prices; where the bidder fails to withdraw the deviation within the date and time specified, the bid shall be rejected.

MC² Foundation further reserves the right, at its sole discretion, to reject a bidder's offer where MC² Foundation or any of its promoter or funding PSUs has had experience of unsatisfactory performance of a job executed by such bidder within the past one year, that is to say, where a Purchase Order has been terminated on account of poor performance, or a show-cause notice has been issued for inordinate delay in completion beyond the contractual completion date or for serious quality lapses.

11.0 SUBCONTRACTING

The Contractor shall not sublet, subcontract or assign the work, or any part thereof, without the prior written consent of MC² Foundation. A bidder who participates in this tender and does not secure the contract on account of not being the lowest shall be prohibited from working as a subcontractor to the Contractor executing this contract.

12.0 GRIEVANCE REDRESSAL

Any grievance in relation to this tender process may be addressed in writing to the Chief Executive Officer, MC² Foundation, at the address of the issuing office, within 7 days of the cause of grievance arising. The decision of MC² Foundation on such representation shall be final.

SECTION III – BIDDER QUALIFICATION CRITERIA

1.0 BRIEF SCOPE OF WORK

MC² Foundation is developing its office cum co-working facility at the 2nd Floor, ONGC Building, Vasant Kunj, New Delhi. Phase-01 of the facility, admeasuring approx. 2,550 sq.ft., comprises the Reception and Waiting Lounge, Chairman's Cabin, CEO's Cabin, CIO's Cabin, Conference Room. MC² Foundation proposes to undertake the interior fit-out works of these premises, comprising civil and interior works, electrical work, fire fighting works and HVAC works, complete in all respects.

2.0 BIDDER QUALIFICATION CRITERIA (BQC)

Bidders shall meet each of the criteria set out at Clauses 2.1 & 2.2 below. Bids not meeting any of these criteria shall be rejected.

2.1 FINANCIAL – ANNUAL TURNOVER

The average annual financial turnover of the bidder during the last three financial years ending 31.03.2026 shall be at least as follows:

Schedule	Annual Turnover (Rs. in Lakh)
Interior Fit-out Works MC ² Foundation Office, ONGC Building, Vasant Kunj, New Delhi	100

- (a) Where the audited results for the last financial year ending 31.03.2026 are not available as on the bid due date, the bidder shall submit the audited results of the three consecutive financial years preceding the last financial year, together with a certificate signed by the CEO / CFO / Partner / Proprietor of the bidder stating that the financial results of the last financial year are under audit as on the bid due date.
- (b) While computing annual turnover, other income shall not be considered.
- (c) The average turnover shall be determined by summing the annual turnover of each financial year and dividing the sum by three. Where the bidder has no turnover in any one or two of the financial years submitted, the turnover for that or those years shall be taken as Nil and the average shall nevertheless be computed with three as the denominator.
- (d) Where the bidder has been in existence for less than three financial years, the average turnover shall be computed over the number of completed financial years of its existence.
- (e) Bidders not required to get their accounts audited under Section 44AB of the Income Tax Act, 1961 shall submit a certificate to that effect from a practising Chartered Accountant, together with copies of the Income Tax Returns for the relevant years.
- (f) Any audited financial statement or Chartered Accountant's certificate submitted without a UDIN shall be summarily rejected and shall not be considered for evaluation.

2.2 TECHNICAL – EXPERIENCE

The bidder should have successfully carried out and completed “Similar Work” within the geographical boundary of India during the last 7 years ending on 31.08.2026, as per any one of the following:

(a) Three Similar Completed Works, each costing not less than (Rs. in Lakh)	(b) Two Similar Completed Works, each costing not less than (Rs. in Lakh)	(c) One Similar Completed Work costing not less than (Rs. in Lakh)
80 Lakh	100 Lakh	160 lakh

Definition of Similar Work: *Interior job comprising internal partition works, false ceiling works, soft furnishing works, flooring works, furniture works and internal electrification works, together with support utility services, Networking, fire management with or without other supplies or works under the same Purchase Order, executed for an office, commercial or institutional project.*

3.0 NOTES TO THE BIDDER QUALIFICATION CRITERIA

1. All the criteria at Clauses 2.1 (turnover) and 2.2 (technical) shall be met for qualification of the bidder.
2. Only successfully completed works shall be considered. Works in progress shall not be considered.
3. Separate work orders issued against a single tender and meeting the criteria shall be considered as a single work for the purpose of bid evaluation. Similar works carried out at a single location through multiple Purchase Orders but under a single bidding process, similar works at multiple locations under a single Purchase Order, and similar works at multiple locations through multiple Purchase Orders under a single bidding process, shall each be acceptable.
4. For arriving at the cost of a similar work, the value of the work executed shall be brought to the current costing level by enhancing the actual value of the work at a simple rate of 7% (seven percent) per annum, calculated from the date of completion to the date of bid opening.
5. The cost of similar work refers to the value, inclusive of all taxes, of completed work only.
6. Works carried out under a sub-contract shall be considered only where the bidder submits documentary evidence that the sub-contractor was approved or recognised by the client or owner issuing the main Purchase Order, together with a copy of the completion certificate of the main job issued by the client or owner to the main contractor and the completion certificate issued by the main contractor to the sub-contractor. These documents shall not be required where the completion certificate for the sub-contracted work is itself issued or certified by the client or owner.
7. Submission of the Purchase Order / Work Order is mandatory. Either the Purchase Order or the Completion Certificate shall clearly state the details of the work executed, so as to enable MC² Foundation to identify whether the bidder meets the technical criteria stipulated above.
8. Where a Completion Certificate is issued by a consultant, the bidder shall furnish documentary evidence of the appointment of that consultant by the owner or client, failing which the offer shall be rejected.
9. Previous experience cited by the bidder which is not supported by a copy of the Purchase Order / Work Order / LOI / LOA and the corresponding Completion Certificate shall not be considered for evaluation.
10. All supporting documents submitted towards the technical and financial criteria shall be notarised, and the date of notarisation shall be within six months of the bid due date.
11. Bidders shall not be permitted to submit any new document towards the BQC after the opening of the un-priced bid. MC² Foundation may, however, seek clarifications or further documents with reference to the documents already submitted.
12. Where documents submitted towards BQC compliance are denominated in a foreign currency, the value shall be evaluated at the RBI reference rate prevailing as on the date of the document.

4.0 BIDDING ENTITY

- 4.1 Parties who are affiliates of one another may decide which affiliate shall make the bid. Only one affiliate may submit a bid. Two or more affiliates shall not be permitted to make separate bids, directly or indirectly. Where two or more affiliates submit bids, any one or all of them shall be liable for disqualification.
- 4.2 “Affiliate” of a party shall mean any company or legal entity which (a) controls, directly or indirectly, a party; or (b) is controlled, directly or indirectly, by a party; or (c) is directly or indirectly controlled by a company, legal entity or partnership which directly or indirectly controls a party. “Control” means actual control or ownership of at least a 50% voting or other controlling interest that gives the power to direct, or cause the direction of, the management and material business decisions of the controlled entity.

Bids may be submitted by:

- (i) a single person or entity (sole bidder); or
- (ii) a newly formed and incorporated joint venture which has not completed three financial years from the date of commencement of business.

5.0 PROCEDURE OF TENDER FINALISATION

The tender shall be finalised on the basis of the overall lowest quoted total tender value for the entire scope of work, all schedules taken together. Bidders shall accordingly quote for each and every item of all four schedules of the Schedule of Quantities.

SECTION IV – INTRODUCTION AND SCOPE OF WORK

1.0 PROJECT DESCRIPTION AND SITE INFORMATION

MC² Foundation, India's first PSU-backed Technology Business Incubator, is establishing its office cum co-working facility at the 2nd Floor, ONGC Building, Vasant Kunj, New Delhi. The facility is being developed admeasuring approx. 2,550 sq.ft., is covered by this tender.

This tender envisages civil and interior, electrical, fire alarm and fire fighting, signange installation and HVAC works, complete in all respects, as per the detailed Schedule of Quantities at Annexure-1, the technical specifications at Section VII, and the approved floor layout and 3D design references listed at Section XII.

Site address: MC² Foundation, 2nd Floor, ONGC Building, Vasant Kunj, New Delhi – 110070.

Reception and Waiting Lounge cum break-out zone, Chairman's Cabin, CEO's Cabin, CIO's Cabin, Conference Room (20-seater), Co-working Space.

Occupied premises: The work is to be carried out within an operating office building under the control of the building management. The Contractor shall plan and execute the work in a manner that does not disturb the operations of the building or of adjoining occupants, and shall comply at all times with the building management's rules on working hours, access control, material movement, use of lifts, hot work and waste disposal.

2.0 SCOPE OF WORK

The scope of work comprises the comprehensive supply, installation, testing, commissioning and handover of all works described in the Schedule of Quantities, complete in all respects, so as to deliver a fully functional and finished office cum co-working facility. The scope is organised into four schedules as follows:

Schedule	Description of Work	Reference
A	Civil and Interior Work	Annexure-1, Schedule A
B	Electrical Work	Annexure-1, Schedule B
C	FAS and Fire Fighting Work	Annexure-1, Schedule C
D	HVAC Work	Annexure-1, Schedule D

2.1 Schedule A – Civil and Interior Work

Dismantling and removal of existing carpet flooring and false ceiling, and disposal of building rubbish and unserviceable material; cement sand levelling screed; synthetic carpet tile flooring, vitrified tile flooring with epoxy grouting, granite counters with edge moulding; post-constructional anti-termite treatment; gypsum board partitions on GI framework with thermal insulation; teak wood door frames with flush door shutters, frameless toughened glass doors and fixed glass partitions with etching film; low-height credenza storage units, decorative wall panels, fabric acoustic wall panels and lacquered glass panelling; gypsum, tiled and vertical linear baffle false ceilings; self-adhesive vinyl graphics, zebra blinds, aluminium skirting, stainless steel signage and canvas wall art; wall putty and multi-surface paint finishes; decorative floor rugs; loose and fixed furniture comprising three-seater and fifteen-seater modular sofas, executive and medium back chairs, planter storage units, artificial and FRP planters; Wall of Fame and PSU Story display units; decorative wooden view cutters, centre tables, modular curve sharing workstations, executive and chief executive tables, side units, pedestal units, the reception table and the 20-seater conference table, installation of signange/ pylon.

2.2 Schedule B – Electrical Work

Dismantling of existing lights, fans, exhausts, distribution boards, switchgear, smoke detectors, hooters and strobe lights; circuit and submain wiring with FRLS PVC insulated copper conductors; light, fan, exhaust and call bell point wiring; universal DLP PVC raceway; modular switch and socket outlets including 6/16A and 3-pin and 6-pin outlets; horizontal type three pole and neutral distribution boards; armoured aluminium cable laying, clamping and end termination with brass compression glands; decorative surface and suspended LED linear fittings, chandeliers, hanging pendant fittings, compact recess mounted downlighters, decorative cylinder type fittings, modular contemporary fittings and cove lighting; photoluminescent signage; acrylic backlit logo signage; and portable ABC and carbon dioxide type fire extinguishers.

2.3 Schedule C – FAS and Fire Fighting Work

Analog addressable fire alarm control panel with 24-hour battery backup; fire alarm armoured cabling; addressable multi-criteria photo-thermal detectors, response indicators, manual call points, control modules, sounder cum strobes and addressable power supply unit; dismantling and refixing of sprinkler heads with flexible connection pipes at relocated positions as per the approved reflected ceiling plan; and laying, testing and commissioning of Class C heavy duty MS pipe for hydrant and sprinkler applications, including fittings and painting. All works shall be integrated with, and shall be compatible with, the existing fire detection and suppression system of the building.

2.4 Schedule D – HVAC Work

Careful dismantling of existing HVAC ducting without damage to reusable material; modification, shifting and refixing of existing ducting at relocated positions, including reuse of serviceable ducting material, cutting, resizing, alteration and fabrication; installation, testing and commissioning of powder coated extruded aluminium supply air grilles of various heights with key operated collar dampers; elastomeric nitrile rubber class 'O' fire resistant insulation; and installation and testing of aluminium volume control dampers. The existing centralised air conditioning system of the building shall be retained; this tender covers only the adaptation and re-balancing of the distribution system to suit the approved layout.

3.0 WORKS INCLUDED IN THE QUOTED PRICES

Without prejudice to the generality of the descriptions in the Schedule of Quantities, the quoted rates shall be deemed to include:

- (a) All materials, labour, tools, tackles, plant, machinery, scaffolding, lifting arrangements, consumables, wastage, transportation, loading, unloading, handling, storage, insurance, overheads and profit.
- (b) Preparation and submission of shop drawings, samples, mock-ups and material samples for the approval of the Architect and the Engineer-in-Charge before bulk procurement or execution.
- (c) All cutting, chasing, drilling, coring and making good of existing finishes and services, and restoration of any facility dismantled or damaged during execution, to its original condition.
- (d) Protection of existing building finishes, services, furniture and equipment, and of completed work, until handover.
- (e) Daily housekeeping, removal of debris to the location designated by the building management, and final cleaning of the premises before handover.
- (f) All work permits, gate passes, labour licences, statutory approvals and clearances required from the building management and from statutory authorities, including fire clearance where applicable, and all charges incidental thereto.

- (g) Testing and commissioning of all systems, integration with the existing building systems, and rectification of defects noticed during testing.
- (h) Submission of as-built drawings in soft and hard copy, test certificates, warranty cards, operation and maintenance manuals, and a schedule of makes actually used.
- (i) Training of MC² Foundation personnel in the operation of the fire alarm and HVAC systems installed.

In case of any conflict between the Schedule of Quantities and the Technical Specifications, the description in the Schedule of Quantities for the line item in question shall prevail, and the decision of MC² Foundation in the matter shall be final.

4.0 CONSTRUCTION PROGRAMME

The successful bidder shall, within 7 days of issue of the LOI / LOA, submit for the approval of the Engineer-in-Charge a detailed bar chart showing all activities, in line with the completion period. A joint programme of execution shall be drawn up by the Engineer-in-Charge and the Contractor, and weekly programmes shall thereafter be prepared jointly, based on the availability of work fronts.

The Contractor shall scrupulously adhere to the targets so set, by deploying adequate personnel, construction equipment, tools and tackles, and by timely supply of materials within its scope. In all matters concerning the extent of targets set out in the programme and the degree of achievement, the decision of the Engineer-in-Charge shall be final and binding upon the Contractor.

The Contractor shall submit a daily category-wise labour and equipment deployment report along with the progress of work done on the previous day, in the pro-forma prescribed by the Engineer-in-Charge.

SECTION V – GENERAL TERMS & CONDITIONS OF WORKS CONTRACT

The General Terms & Conditions of Works Contract of MC² Foundation are attached separately to this tender document and shall form an integral part of the contract. Bidders shall read the General Terms & Conditions in conjunction with the Special Conditions of Contract at Section VI, and shall be deemed to have accepted the General Terms & Conditions in full upon submission of the bid.

Where any portion of the General Terms & Conditions is repugnant to or at variance with any provision of the Special Conditions of Contract, then, unless a different intention appears, the provisions of the Special Conditions of Contract shall be deemed to override the provisions of the General Terms & Conditions to the extent that such repugnancy or variation cannot be reconciled.

SECTION VI – SPECIAL CONDITIONS OF CONTRACT

1.0 GENERAL

- 1.1 The Special Conditions of Contract shall be read in conjunction with the General Terms & Conditions of Works Contract, the Schedule of Quantities, the specifications of work, the drawings and any other document forming part of this contract, wherever the context so requires.
- 1.2 Notwithstanding the sub-division of the document into separate sections, every part of each shall be deemed to be supplementary to every other part and shall be read with and into the contract so far as it may be practicable to do so.
- 1.3 Wherever it is stated in this bidding document that a particular supply is to be effected or a particular work is to be carried out, it shall be understood that the same shall be effected or carried out by the Contractor at its own cost, unless a different intention is specifically and expressly stated or is otherwise explicit from the context. The contract price shall be deemed to include such cost.
- 1.4 The materials, design and workmanship shall satisfy the applicable relevant Indian Standards, the National Building Code of India, the CPWD specifications and the job specifications contained herein, and the codes referred to. Where the job specifications stipulate requirements in addition to those contained in the standard codes and specifications, such additional requirements shall also be satisfied. In the absence of any standard, specification or code of practice covering any part of the work, the instructions and directions of the Engineer-in-Charge shall be binding upon the Contractor.

In case of contradiction between the relevant Indian Standards, the General Terms & Conditions, the Special Conditions of Contract, the specifications, the drawings and the Schedule of Quantities, the following shall prevail in the order of precedence stated:

- (i) Detailed Purchase Order / Work Order along with the Statement of Agreed Variations, if any, and its enclosures;
- (ii) Letter of Intent / Letter of Award;
- (iii) Schedule of Quantities;
- (iv) Scope of Work;
- (v) Special Conditions of Contract;
- (vi) Instructions to Bidders;
- (vii) General Terms & Conditions of Works Contract;
- (viii) Technical Specifications;
- (ix) Drawings and design references;
- (x) Relevant Indian Standards and specifications.

The drawings and 3D design references attached with this tender are indicative and are furnished for guidance. Good-for-construction drawings issued by MC² Foundation or its Architect during execution shall be final and binding, and actual execution may or may not be as per the drawings attached herewith.

2.0 COMPLETION PERIOD AND TIME SCHEDULE

- 2.1 The completion period for this work shall be **3 (THREE) months from the date of issue of LOI / LOA / Work Order, whichever is earlier.**

- 2.2 Time is the essence of this contract. The period of completion includes the time required for mobilisation, submission and approval of shop drawings and samples, procurement, execution, testing, rectification, retesting, demobilisation and completion in all respects to the satisfaction of the Engineer-in-Charge.
- 2.3 MC² Foundation and the Architect shall normally require and utilise a maximum period of seven working days from the date of receipt for review or approval of drawings, designs, samples and other documents submitted by the Contractor. Upon review, MC² Foundation may offer comments and require redesign or resubmission after rectification, and the same period of seven working days shall apply to each such resubmission.

3.0 PRICES AND QUANTITY VARIATION

- 3.1 The prices quoted by the bidder shall remain firm and fixed until completion of the work in all respects, and no escalation on account of any variation in the price of materials, cost of labour or any other reason shall be admissible. Claims on account of escalation shall not be arbitrable.
- 3.2 The quantities indicated in the Schedule of Quantities are estimated quantities. The approved schedule of rates shall be applicable for variations up to plus or minus 25% of the contract value. No revision of the schedule of rates shall be permitted for such variations, including variations of individual quantities, addition of new items, alterations, additions, deletions or substitutions of items. Quantities recorded and accepted in the joint measurement sheets shall alone be final and binding on the parties.
- 3.3 Payment shall be released on the basis of the actual quantities executed, jointly measured and certified, and not on the estimated quantities indicated in the Schedule of Quantities.
- 3.4 MC² Foundation reserves the right to order the full or part quantity of any item indicated in the Schedule of Quantities, and to delete any item, without any compensation to the Contractor on that account.
- 3.5 No extra or additional work shall be executed without the prior written approval of the Engineer-in-Charge. Rates for extra items shall be derived from the rates of similar items in the Schedule of Quantities; where a rate cannot be so derived, it shall be settled on the basis of a market rate analysis agreed with the Engineer-in-Charge before execution.

4.0 SECURITY DEPOSIT AND RETENTION MONEY

- 4.1 Retention Money at the rate of 10% of the value of each Running Account Bill and of the Final Bill shall be deducted and retained by MC² Foundation on account of any damage or defect that may arise during the Defect Liability Period. The Retention Money shall be released after the expiry of the Defect Liability Period, subject to the Contractor having discharged all its obligations under the contract and to the deduction of the cost of rectification of any defect not attended to by the Contractor.
- 4.2 No mobilisation advance or any other advance payment shall be payable under this contract.

5.0 DEFECT LIABILITY PERIOD

The Contractor shall guarantee the work executed for a period of 12 (twelve) months from the date of completion of the job in all respects, against defective materials and bad workmanship. Any damage or defect that may arise, or that lay undiscovered at the time of completion of the job, shall be rectified or replaced by the Contractor at its own cost. The decision of the Engineer-in-Charge as to whether a defect is to be rectified or the item replaced shall be final.

MC² Foundation shall intimate the defects noticed in writing, and the Contractor shall, within 15 days of receipt of such intimation, commence the rectification work and complete it within the time specified by MC² Foundation, failing which MC² Foundation shall be entitled to get the defects rectified itself or through any other agency, and the expenditure so incurred shall be recoverable from the Contractor.

Equipment or spare parts replaced under warranty shall carry a further warranty of 12 months from the date of acceptance of the replacement, provided that in no case shall the warranty extend beyond 24 months from the commencement of the original warranty. All manufacturers' warranties in respect of equipment supplied, in particular the fire alarm and HVAC equipment, shall be assigned to and registered in the name of MC² Foundation.

6.0 PRICE REDUCTION FOR DELAY

- 6.1 In case of any delay in completion of the work beyond the Contractual Completion Date, MC² Foundation shall be entitled to be paid price reduction by the Contractor at the rate of 0.5% (half percent) of the total contract value for every week of delay, subject to a maximum of 5% (five percent) of the total contract value.
- 6.2 The price reduction shall be recovered by MC² Foundation out of any amounts payable to the Contractor, or from any bank guarantee furnished by the Contractor, or from the Retention Money retained from the bills of the Contractor, whether under this contract or any other contract.
- 6.3 The price reduction shall be applicable on the basic cost of the contract, excluding GST, and shall be computed for each full completed week of delay, with a pro-rata reduction for part of a week. The final computation shall be made only on the value of the unexecuted portion of the work as on the Contractual Completion Date.
- 6.4 The Contractor agrees that the above represents a genuine pre-estimate of the damages that MC² Foundation will suffer on account of delay in performance, and that the price reduction is over and above any right of MC² Foundation to risk purchase and to get defects rectified at the cost of the Contractor.

7.0 TAXES, DUTIES AND STATUTORY PAYMENTS

- 7.1 The rates quoted shall be inclusive of all taxes, duties, levies, cess, royalty, transportation, insurance and statutory payments, except GST, which shall be quoted separately in percentage terms and paid as applicable.
- 7.2 Income Tax at the prevailing rate shall be deducted at source from the Contractor's bills as per the Income Tax Act, 1961, and the quoted rates shall be deemed to be inclusive thereof. MC² Foundation shall issue the TDS certificate.
- 7.3 The Contractor accepts full and exclusive liability for the payment of all taxes, duties, cess, levies and statutory payments payable under any statute in respect of the work.
- 7.4 Variation in taxes and duties arising out of amendments to Central or State enactments shall be to the account of MC² Foundation, provided that such variation relates to the period after the opening of the Price Bid but before the contractual completion date (excluding permitted extensions on account of delay attributable to the Contractor) or the actual completion date, whichever is earlier, and provided that the Contractor furnishes documentary evidence of having incurred such variation. Any statutory increase after the contractual completion period shall be to the Contractor's account.
- 7.5 The Contractor shall be registered under GST and shall raise tax invoices in accordance with GST law, quoting the GSTIN of MC² Foundation. GST shall be paid against receipt of a valid tax invoice and proof of payment of GST to the Government. In the event of non-receipt of a

tax invoice, or non-payment or non-reporting of GST by the Contractor resulting in denial of input tax credit to MC² Foundation, the GST component of the payment shall be withheld or recovered, as the case may be.

- 7.6 Any reduction in the rate of tax, or benefit of input tax credit, shall be passed on to MC² Foundation by way of a commensurate reduction in price, in terms of the anti-profiteering provisions of the GST law.

8.0 PROVIDENT FUND, LABOUR AND SITE REQUIREMENTS

- 8.1 The Contractor shall strictly comply with the provisions of the Employees' Provident Fund and Miscellaneous Provisions Act, 1952, and shall register itself with the Regional Provident Fund Commissioner before commencing work. The Contractor shall deposit the employees' and employer's contributions every month and shall furnish, along with each Running Account Bill, the challan or receipt for the payment made for the preceding month. Where such challan or receipt is not furnished, MC² Foundation shall deduct 16% of the payable amount from the Contractor's bill and retain the same as a deposit, refundable on production of the challan for the period covered by the related bill.
- 8.2 Before commencing work, the Contractor shall obtain a licence from the concerned authority under the Contract Labour (Regulation and Abolition) Act, 1970, and shall furnish a copy to MC² Foundation. The Contractor shall also comply with the Employees' State Insurance Act, the Minimum Wages Act, the Building and Other Construction Workers Act and all other applicable labour legislation.
- 8.3 In the event of labour unrest or a labour dispute arising out of non-implementation of any law, the responsibility shall lie solely with the Contractor, who shall resolve the same at its own cost and risk. The Contractor shall at all times take all reasonable precautions to prevent unlawful, riotous or disorderly conduct by or amongst its staff and labour.
- 8.4 The Contractor shall furnish to MC² Foundation and to the building management the particulars, photographs and police verification of all personnel to be deployed at site, and shall obtain gate passes. Personnel not carrying a valid gate pass shall not be permitted entry. The Contractor shall not recruit personnel from among those already employed by other agencies working at the site.
- 8.5 The Contractor shall ensure that all payments to workmen, sub-contractors and suppliers of materials and services are made in electronic form, in line with the Office Memorandum of the Ministry of Finance dated 29.02.2016 on digital payments.

9.0 SITE FACILITIES, PROTECTION AND CLEANING

- 9.1 Water and power required for construction shall be arranged by the Contractor at its own cost, save where the building management permits the use of building services on a chargeable basis, in which case the charges shall be to the Contractor's account.
- 9.2 All temporary works, enabling works, preparation and maintenance of approaches to the working areas, and adequate lighting for execution of the work, shall be the responsibility of the Contractor, and all costs on that account shall be deemed to be included in the quoted prices.
- 9.3 Storage space for materials at site, if any, shall be provided subject to availability. The safety and security of the Contractor's materials, tools and equipment at site shall be the sole responsibility of the Contractor.

- 9.4 The Contractor shall obtain all work permits from MC² Foundation and the building management prior to the start of work. No work shall be carried out within the premises without a valid permit.
- 9.5 The Contractor shall obtain full details of all existing and planned facilities, services and utilities from MC² Foundation and the building management, and shall be responsible for the location and protection of all such facilities at its own cost. Should any damage occur to any structure or utility, the Contractor shall forthwith carry out repairs at its own expense under the direction and to the satisfaction of the Engineer-in-Charge and the concerned authority.
- 9.6 The Contractor shall clean and keep clean the work site from time to time to the satisfaction of the Engineer-in-Charge, and shall dispose of unserviceable materials and debris to the location designated by the building management or the Engineer-in-Charge. No extra payment shall be made on this account.
- 9.7 The Contractor shall work extended hours, including at night and on holidays, where required to complete the work within the stipulated period or to comply with the building management's restrictions on working hours, at no extra cost. All necessary lighting arrangements shall be made by the Contractor. No claim on account of hindrance, stoppage or idling of labour or equipment arising from the building being in operation shall be entertained.

10.0 QUALITY ASSURANCE, INSPECTION AND TESTING

- 10.1 The Contractor shall establish, document and maintain an effective quality assurance system as outlined in the specifications and the relevant codes and standards. A detailed quality assurance programme shall be mutually discussed and agreed before commencement of work.
- 10.2 MC² Foundation, the Architect and their authorised representatives shall have the right to inspect, witness and review any or all stages of the work at the shop or at site, as deemed necessary for quality assurance or timely completion.
- 10.3 The Contractor shall deploy an adequate number of competent Quality Assurance and Quality Control engineers. Where the Engineer-in-Charge considers such personnel to be incompetent or insufficient, the Contractor shall deploy other experienced engineers as required. Where the Contractor fails to comply with the instructions of the Engineer-in-Charge in this regard, the next payment due shall not be released until compliance to the satisfaction of the Engineer-in-Charge.
- 10.4 Testing of an adequate number of samples of materials in line with the relevant standards shall be carried out by the Contractor at its own cost at an approved laboratory, and manufacturers' test certificates shall be furnished as required by the Engineer-in-Charge. The Engineer-in-Charge reserves the right to satisfy itself as to the quality and quantity of materials before recommending payment.
- 10.5 Where the Contractor brings defective or sub-standard material to site, the same shall be removed from the premises at the Contractor's cost within the time stipulated by the Engineer-in-Charge.
- 10.6 On completion, the Contractor shall carry out testing and commissioning of all systems in the presence of the Engineer-in-Charge, and shall demonstrate the satisfactory functioning of the fire alarm, fire fighting and HVAC systems, including their integration with the existing systems of the building.

11.0 MEASUREMENT, BILLING AND DOCUMENTATION

- 11.1 The mode of measurement shall be as specified in the technical specifications or in the Schedule of Quantities. Detailed measurements of the work carried out shall be taken jointly by the Contractor and the Engineer-in-Charge and recorded in measurement books.
- 11.2 Bills shall be submitted in the standard measurement and billing format, accompanied by joint measurement sheets duly signed by the Contractor and certified by MC² Foundation, an abstract of measurement showing running and cumulative quantities, documentary evidence of payment of EPF and ESIC for the preceding month, wage sheets for the labour engaged, and copies of the Contractor's insurance policies.
- 11.3 The final bill shall be accompanied by a no-claim certificate declaring that there are no pending claims against MC² Foundation in respect of the order, a no-dues declaration in respect of sub-vendors and sub-contractors, a reconciliation statement in respect of any material supplied by MC² Foundation, evidence of site clearance including dismantling of any temporary store or office, and all technical documents required under this tender.
- 11.4 Final payment shall be based on the measurement of finished work only. Wastage and surplus material shall be deemed to be included in the quoted price. Any excess payment made at the Running Account Bill stage shall be adjusted at the time of final measurement.
- 11.5 All payments shall be made by electronic transfer to the bank account notified by the Contractor. No interest shall be payable by MC² Foundation on account of any delay in payment.

12.0 COMPLETION AND HANDOVER

Acceptance of the facility by MC² Foundation shall not constitute final completion of the contract. The contract shall be deemed to have been executed in full, and the final measurement certified, only when the Contractor has fully discharged all its obligations under all the contract documents, including submission of as-built drawings in soft and hard copy, test and commissioning certificates, warranty cards and registrations, operation and maintenance manuals, the schedule of makes actually used, and all statutory clearances within the Contractor's scope.

Where the performance of the Contractor is found unsatisfactory, or the Contractor abandons the work despite notice, MC² Foundation shall be entitled to terminate the contract and to get the balance work executed through any other agency at the entire risk and cost of the Contractor, without prejudice to any other right or remedy available to MC² Foundation.

13.0 INSURANCE AND INDEMNITY

The Contractor shall obtain and maintain, at its own cost and for the entire duration of the contract including the Defect Liability Period, a Contractor's All Risk policy, a Workmen's Compensation policy and third party liability insurance, in the joint names of MC² Foundation and the Contractor, and shall furnish copies of all such policies to MC² Foundation immediately upon their being taken out, and shall ensure their timely renewal.

The Contractor shall be responsible for making good, to the satisfaction of MC² Foundation, any loss of or damage to the structures and property of MC² Foundation, of the building management, or of other occupants or agencies within the premises, where such loss or damage is due to the fault or negligence of the Contractor or its personnel. The Contractor shall indemnify and hold harmless MC² Foundation against all claims, suits, proceedings, liabilities and penalties arising out of the execution of the work or out of any violation by the Contractor or its sub-contractors of any applicable law.

14.0 DISPUTE RESOLUTION AND JURISDICTION

Any dispute or difference arising out of or in connection with this contract shall, in the first instance, be referred to conciliation in accordance with the conciliation rules attached to this tender. Any dispute not settled through conciliation shall be referred to arbitration in accordance with the arbitration clause attached to this tender and the provisions of the Arbitration and Conciliation Act, 1996.

In the event of any dispute or difference relating to the interpretation and application of the provisions of a commercial contract between Central Public Sector Enterprises, or between a CPSE and a Government department or organisation, such dispute shall be referred to the Administrative Mechanism for Resolution of CPSE Disputes (AMRCD), in terms of the Office Memorandum of the Department of Public Enterprises dated 14.12.2022, and the decision of the AMRCD shall be binding on both parties.

Subject to the foregoing, the courts at New Delhi alone shall have jurisdiction to entertain any application or proceeding in respect of anything arising under this tender or the resulting contract.

SECTION VII – TECHNICAL SPECIFICATIONS

- 1.0 The detailed item-wise technical specifications for this work are as set out in the item descriptions in the Schedule of Quantities at Annexure-1, which shall be read as the technical specification for each item.
- 2.0 Materials, design and workmanship shall conform to the relevant Indian Standards, the National Building Code of India, the CPWD Specifications (latest edition with correction slips) and the manufacturers' specifications. Where the Schedule of Quantities stipulates requirements in addition to those contained in the standard codes and specifications, such additional requirements shall also be satisfied.
- 3.0 Finishes, colours, textures and materials shall conform to the approved Material Selection Mood Board and the 3D design references listed at Section XII. Samples and mock-ups of every finish shall be got approved in writing from the Architect and the Engineer-in-Charge before bulk procurement or execution.
- 4.0 All electrical works shall conform to the Indian Electricity Rules, IS 732 and the relevant CEA Regulations, and shall be carried out only through electricians holding a valid licence issued by the competent authority, a copy of which shall be furnished to the Engineer-in-Charge.
- 5.0 All fire alarm and fire fighting works shall conform to IS 2189, IS 3589, IS 15105 and the requirements of the Delhi Fire Service, and shall be fully compatible with, and integrated into, the existing fire detection and suppression system of the building. Where any statutory approval or fire clearance is required in respect of the work executed, obtaining the same shall be within the Contractor's scope and all charges therefor shall be borne by the Contractor.
- 6.0 All HVAC works shall conform to IS 655 and the applicable SMACNA / ASHRAE standards, and shall be executed in a manner that maintains the design air distribution and the balance of the existing centralised system of the building. Air balancing reports shall be submitted on completion.
- 7.0 In the absence of any standard, specification or code of practice covering any part of the work, the instructions and directions of the Engineer-in-Charge shall be binding upon the Contractor.

SECTION VIII – SCHEDULE OF QUANTITIES

The Schedule of Quantities forming the basis of this tender is set out at Annexure-1 to this document, in un-priced form. The priced format in which rates are to be quoted is issued separately, in Microsoft Excel, as the Price Bid pro-forma.

PREAMBLE TO THE SCHEDULE OF QUANTITIES

1. The Schedule of Quantities comprises 88 items arranged in four schedules, namely Schedule A – Civil and Interior Work (49 items), Schedule B – Electrical Work (24 items), Schedule D – FAS and Fire Fighting Work (10 items) and Schedule E – HVAC Work (5 items).
2. Bidders shall quote a rate against each and every item of all four schedules, in the Excel Price Bid pro-forma, in the manner set out at Clause 3.2 of Section II. Bidders shall not alter, delete, re-order or re-number any item description, unit or quantity.
3. The quantities indicated are estimated quantities and are liable to variation. Payment shall be made on the basis of the actual quantities executed, jointly measured and certified.
4. The rates quoted shall include the cost of all materials, labour, tools, tackles, plant and machinery, scaffolding, transportation, loading and unloading, wastage, samples and mock-ups, dismantling and making good, protection of completed work, testing and commissioning, statutory compliances, overheads and profit, and shall be exclusive of GST only.
5. Where a make, model or brand is named in an item description, it is indicative of the standard and quality required. An equivalent make may be offered only with the prior written approval of the Engineer-in-Charge, supported by documentary evidence establishing equivalence in every material respect.
6. In case of any conflict between the item description in the Schedule of Quantities and the technical specifications, the item description in the Schedule of Quantities shall prevail.
7. MC² Foundation reserves the right to execute the partial or full scope of the works and the Schedule of Quantities in accordance with its requirements. The overall scope indicated in this tender is tentative.

SECTION IX – TIME SCHEDULE AND PAYMENT TERMS

A. COMPLETION PERIOD

Location	Overall Completion Period from the date of issue of LOI / LOA / Work Order
MC ² Foundation Office (Phase-01), 2nd Floor, ONGC Building, Vasant Kunj, New Delhi	3 (THREE) months

Time for completion shall be reckoned from the date of issue of the Letter of Intent, Letter of Award or Work Order, whichever is earlier, and shall include the time required for mobilisation, submission and approval of shop drawings and samples, supply of materials, execution, testing, inspection, commissioning, demobilisation and handover in all respects.

B. PAYMENT TERMS

1. Payment shall be released within 15 days of submission of duly certified Running Account Bills, complete in all respects, after deduction of Retention Money, statutory deductions, price reduction (if any) and any other dues payable by the Contractor to MC² Foundation. The Final Bill shall be paid within 30 days of receipt of the certified Final Bill, complete in all respects together with all completion documents.
2. The Contractor shall be paid Monthly for stages of work completed of the individual item of work, based on joint measurement. No alteration to the approved payment break-up shall be permitted.

SECTION X – SAFETY, HEALTH AND ENVIRONMENT REQUIREMENTS

1. **Personal protective equipment:** Safety helmets, safety shoes, safety belts with lifeline, hand gloves, goggles and face protection shall be provided by the Contractor to all personnel and shall be used as required by the job. Personnel not wearing the prescribed protective equipment shall not be permitted to work.
2. **Work permits:** No work shall be commenced without a valid work permit issued by the Engineer-in-Charge and the building management. Separate permits shall be obtained for hot work, work at height, electrical work and work in confined spaces.
3. **Electrical safety:** All temporary electrical connections shall be taken through ELCB-protected distribution boards. A first aid kit for electric shock, carbon dioxide type fire extinguishers in adequate number and sand buckets with dry sand shall be provided at the work area. All electrical work shall be carried out by licensed electricians.
4. **Working at height:** A work permit shall be obtained for work at a height above 3 metres. Scaffolding and platforms shall be erected on firm, level surfaces with toe boards and railings, and ladders shall be placed on secured and levelled surfaces. BIS approved safety belts in good condition shall be used, and the area below shall be cordoned off.
5. **Fire safety:** A minimum of two 9 kg DCP type fire extinguishers shall be maintained at the work area at all times. Hot work shall be undertaken only with written permission and with a fire watch in attendance. 'No Smoking' notices shall be prominently displayed. Fire exits, staircases and escape routes shall be kept clear at all times.
6. **Housekeeping and environment:** The work area shall be kept clean and free of debris on a daily basis. Dust screens shall be erected to isolate the work area from occupied areas. Noisy operations shall be restricted to the hours permitted by the building management. Debris shall be removed from the premises to an authorised disposal site, and records of disposal shall be maintained.
7. **Training and reporting:** All workmen shall be trained in safe practices before deployment. Any accident, incident or near-miss shall be reported immediately to the Engineer-in-Charge and the building management, and a written report submitted within 24 hours.

The responsibility for the safety of workmen, machinery, third parties and property shall rest solely with the Contractor, who shall indemnify MC² Foundation against any accident, injury, damage, claim or compensation arising in the course of the work. No extra cost shall be payable towards compliance with the safety measures stipulated above, and the quoted rates shall be deemed to be inclusive thereof.

SECTION XI – APPROVED MAKES

The makes, brands and models named in the item descriptions of the Schedule of Quantities shall be treated as the approved makes for this tender.

Item / Work	Approved Makes (or approved equivalent)
Laminates and veneers	Greenlam, Merino, Century
Paints, putty and wall finishes	Asian Paints, Berger, Nerolac, Dulux
Carpet and carpet tiles	Response, Welspun, Shaw, Interface
Decorative wall panels and fluted panels	Euro Prateek, Wonder, Nexgen or equivalent
False ceiling systems	Armstrong, Saint-Gobain Gyproc, USG Boral, Hunter Douglas
Vitrified tiles and sanitary ware	Kajaria, Somany, Johnson, Jaquar, Hindware
Toughened and lacquered glass	Saint-Gobain, Asahi
Frosted etching / decorative film	3M Fasara or equivalent
Door hardware, locks and closers	Dorma, Godrej, Hafele
FRP and decorative planters	Capi Europe or equivalent
Wires, cables and armoured cables	Polycab, Havells, Finolex
Modular switches, sockets and raceway	Legrand, Schneider, Havells
Distribution boards and MCBs	Legrand, Schneider, Siemens, ABB, Havells
LED light fixtures and drivers	Osram, Philips, Wipro, Havells, Jaquar Lighting
Fire extinguishers	Safex, Minimax, Ceasefire or equivalent (ISI / BIS certified)
Fire alarm panel, detectors and devices	Honeywell, Siemens, Notifier, Edwards (UL listed)
MS pipes for hydrant and sprinkler	Tata, Jindal, Surya (conforming to IS 3589 / IS 1239)
HVAC grilles, dampers and insulation	Caryaire, Air Master, Ravistar; Armaflex / K-Flex for insulation

Where a make is not specified in the Schedule of Quantities, or where a specified make is not available, the Contractor shall obtain the prior written approval of the Engineer-in-Charge for the make proposed, supported by documentary proof. The decision of MC² Foundation with regard to the selection of any make or brand shall be final and binding. The use of any make not so approved shall entitle MC² Foundation to reject the work and to require its replacement at the Contractor's cost.

SECTION XII – DRAWINGS AND DESIGN REFERENCES

The following documents, prepared by the Architect appointed by MC² Foundation, are enclosed with this tender for reference and shall form part of the contract:

Sr.	Document	Reference
1	Floor Plan Layout, MC ² Foundation, 2nd Floor, ONGC Building, Vasant Kunj – area approx. 2,550 sq.ft.	PLAN LAYOUT PH-01 MC SQUARE,
2	3D Renders, Phase-01 – Reception and Waiting Lounge, Co-working Space, Chairman's Cabin, CEO Cabin, CIO Cabin and Conference Room	MC SQUARE RENDERS
3	Reference images – light fixtures	Annexed to the Schedule of Quantities

All dimensions shall be verified at site before commencement of work. Only written dimensions shall be followed and drawings shall not be scaled. Any discrepancy between the drawings, the Schedule of Quantities and the site conditions shall be brought to the notice of the Architect and the Engineer-in-Charge before execution, and no change shall be made without their written approval.

SECTION XIII – INTEGRITY PACT, CONCILIATION, ARBITRATION, MAKE IN INDIA AND LAND BORDER POLICY

The following documents are attached separately to this tender document and shall form an integral part of the contract:

1. Integrity Pact, to be signed by the same authorised signatory who signs the bid, on every page. Where applicable, failure to return the Integrity Pact duly signed along with the bid shall lead to outright rejection of the bid.
2. Conciliation Rules of MC² Foundation.
3. Arbitration Clause.
4. Public Procurement (Preference to Make in India) Order and the Local Content provisions applicable thereunder.
5. Restrictions on procurement from bidders of a country which shares a land border with India, in terms of Rule 144(xi) of the General Financial Rules, 2017, read with the Office Memoranda of the Department of Expenditure.

SECTION XIV – ANNEXURES

The annexures listed below form part of this tender document. Annexures 2 to 10 shall be duly filled, signed and stamped by the authorised signatory and submitted with Part-I of the bid. Annexure-1 shall be signed and stamped on every page and submitted with Part-I in un-priced form, the rates being quoted only in the Excel Price Bid pro-forma.

ANNEXURE-1

SCHEDULE OF QUANTITIES

MC² Foundation –2nd Floor, ONGC Building, Vasant Kunj, New Delhi

Instructions: This Annexure sets out the complete Schedule of Quantities for this tender in un-priced form. Bidders shall quote their rates only in the Excel Price Bid pro-forma issued separately with this tender, against the corresponding item number, and shall submit the signed PDF copy thereof, both within the password-protected Price Bid ZIP archive as provided at Clause 3.2 of Section II. This Annexure shall be signed and stamped on every page and submitted with Part-I of the bid, with no rate or amount entered anywhere upon it. The item description, unit and quantity shall not be altered, deleted, re-ordered or re-numbered.

Quantities: The quantities stated are estimated quantities and are liable to variation. Payment shall be made on the basis of the actual quantities executed, jointly measured and certified, at the rates quoted.

Taxes: Rates shall be quoted exclusive of GST. GST shall be quoted separately in percentage terms in the Price Bid pro-forma.

SUMMARY OF SCHEDULES

Schedule	Description	Amount (Rs.)
A	Civil and Interior Work	
B	Electrical Work	
C	FAS and Fire Fighting Work	
D	HVAC Work	
	Total (excluding GST) – to be carried to the Price Bid	

Note: The summary above is indicative of the structure of the Price Bid. The bidder shall not enter any amount in this Annexure; the summary shall be completed only in the Excel Price Bid pro-forma.

SCHEDULE A – CIVIL AND INTERIOR WORK

Sn.	Item Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
1	Dismantling and removing existing carpet flooring, including carpet tiles/roll carpet, The dismantled carpet and waste materials shall be collected, removed and stacked/disposed of at the location designated by the Engineer-in-Charge.	Sqm	250		
2	Dismantling false ceiling including disposal of unserviceable surplus material and stacking of serviceable material with in 50 metres lead as directed by Engineer - in-Charge	Sqm	250		
3	Disposal of building rubbish / malba / similar unserviceable, dismantled or waste materials by mechanical means, including loading, transporting, unloading to approved municipal dumping ground or as approved by Engineer-in-charge, beyond 50 m initial lead, for all leads including all lifts involved.	cum	150		
4	Providing and laying 20 mm thick cement sand levelling screed in CM 1:4, finished smooth, true to line and level, including curing, materials, labour, tools and plants complete, ready to receive floor finishes, as directed by the Engineer-in-Charge.	Sqm	210		
5	Providing and laying washable synthetic floor carpet/carpet tile flooring, 4-8 mm thick of approved make, pattern & shade in specified area, such as to make the complete floor, in one uniform layer including laying and fixing edge and transition accessories including SS Gird. edge and threshold trims with channel or clip profile as approved, laying the carpet, keeping the surface protected until handover, preparing the mock-up for approval and ensuring same approved from Architect/Engineer-in-charge. Rate to include completion with 'T' or any other approved profile of aluminium/ wooden/ S.S. of approved make as per architect recommendation. The item includes all accessories, tools & labour, lift, all cleaning complete etc. It should confirm with specifications of manufacturer. Rate to include cutting for raceways, junction boxes, conduits etc. and providing foam and tarpaulin cover for finished installation till hand-over. The item to be completed as per detailed specifications and instructions from EIC/Architect.	Sqm	250		
6	Providing and laying Vitrified tiles in floor in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS:15622, of approved brand & manufacturer, in all colours and shade, laid on 20 mm thick cement mortar 1:4 (1 cement: 4 coarse sand) jointing with grey cement slurry @3.3 kg/sqm including grouting the joints with white cement and matching pigments etc. The tiles must be cut with the zero chipping diamond cutter only. Laying of tiles will be done with the notch trowel, plier, wedge, clips of required thickness, leveling system and rubber mallet for placing the tiles gently and easily. Double charge vitrified tile polished finish of size 600 x 1200 mm	Sqm	25		
7	Grouting the joints of flooring tiles having joints of 3 mm width, using epoxy grout mix 0.70 kg of organic coated filler of desired shade (0.10 kg of hardener and 0.20 kg of resin per kg). including filling /grouting and finishing complete as per direction of Engineer-in-charge.	Sqm	25		
8	Providing and fixing 18 mm thick gang saw cut, mirror, polished, premoulded and prepolished, machine cut for kitchen platforms, vanity counters, window sills, facias and similar locations, of required size, approved shade, colour and texture laid over 20 mm thick base cement mortar 1:4 (1 cement : 4 coarse sand), joints treated with white cement, mixed with matching pigment, epoxy	Sqm	5		

Sn.	Item Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
	touch ups, including rubbing, curing, moulding and polishing to edges to give high gloss finish etc. complete at all levels. Granite stone slab of colour black, cherry/Ruby redArea of slab upto 0.50 sqm				
9	Providing edge moulding to 18 mm thick marble stone counters, vanities etc., including machine polishing to edge to give high gloss finish etc. complete as per design approved by Engineer -in-Charge. Granite work	Rmt	10		
10	Diluting and injecting chemical emulsion (Chlorpyriphos/Lindane E.C. 20% with 1% concentration) for Post - Constructional anti-termite treatment (excluding the cost of chemical emulsion), Treatment of soil under exiting floors using chemical emulsion @ one litre per hole, 300mm apart including drilling 12mm diameter holes and plugging with cement mortar 1:2 (1 cement : 2 coarse sand) to match the exiting floor.	Sqm	250		
11	Providing and fixing partition upto ceiling height consisting of G.I. frame and required board, including providing and fixing of frame work made of special section power pressed/ roll form G.I. sheet with Zinc coating of 120 gms/ (both side inclusive), consisting of floor and ceiling channel 50 mm wide having equal flanges of 32 mm and 0.50 mm thick, fixed to the floor and ceiling at the spacing of 610 mm centre to centre with dash fastener of 12.5 mm dia meter 50 mm length or suitable anchor fastener or metal screws with nylon plugs and the studs 48 mm wide having one flange of 34 mm and other flange 36 mm and 0.50 mm thick fixed vertically within flanges of floor and ceiling channel and placed at a spacing of 610 mm centre to centre by 6 mm dia bolts and nuts, including fixing of studs along both ends of partition fixed flush to wall with suitable anchor fastener or metal screws with nylon plugs at spacing of 450 mm centre to centre, and fixing of boards to both side of frame work by 25 mm long dry wall screws on studs, floor and ceiling channels at the spacing of 300 mm centre to centre. The boards are to be fixed to the frame work with joints staggered to avoid through cracks, M.S. fixing channel of 99 mm width (0.9 mm thick having two flanges of 9.5 mm each) to be provided at the horizontal joints of two boards, fixed to the studs using metal to metal flat head screws, including jointing and finishing to a flush finish with recommended jointing compound, jointing tape, angle beads at corners (25 mm x 25 mm x0.5 mm), joint finisher and two coats of primer suitable for board as per manufacture's specification and direction of engineer in charge all complete. 75 mm overall thickness partition with 12.5 mm thick double skin fire rated board conforming to IS : 2095 : part	Sqm	95		
12	Providing and fixing thermal insulation with Resin Bonded Fibre glass wool conforming to IS : 8183 having density 24 kg/m3, 50 mm thick, wrapped in 200 G Virgin Polythene Bags fixed to wall with screw, rawel plug & washers and held in position by criss crossing GI wire etc. complete as per directions of Engineer-in-Charge	Sqm	95		
13	Providing and fixing Teak wood Door Frame with ISI marked flush door shutters conforming to IS : 2202 (Part I) decorative type, core of block board construction with frame of I st class hard wood and well matched teak 3 ply veneering with vertical grains or cross bands and face veneers on both faces of shutters. 35 mm thick including ISI marked Stainless Steel butt hinges/lock/handle/door closer complete with necessary screws.	Nos	4		
14	Providing and fixing 12 mm thick frameless toughened glass door shutter of approved brand and manufacture, including providing and	Sqm	7		

Sn.	Item Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
	fixing top & bottom pivot & spring type fixing arrangement and making necessary holes etc and patch lock, handle for fixing required door fittings, all complete as per direction of Engineer-in-charge .				
15	Providing and fixing 12 mm thick fixed frameless toughened glass of approved brand and manufacture, including providing and fixing top & bottom type fixing arrangement and making necessary holes etc. for fixing required patch fittings, all complete as per direction of Engineer-in-charge.	Sqm	80		
16	Providing and fixing 3M Fasara frosted etching film of thickness 25 microns self-adhesive of approved colour, shade, and quality with cutting as per approved design and pattern, including cleaning of glass and making surface smooth for fixing of film to the surface, all completed as per the direction of the engineer in charge.	Sqm	70		
17	Providing and fixing low height credenza storage unit made from 19 mm thick plywood, finished with decorative laminate on exposed surfaces, including shutters, shelves, partitions, hardware fittings, edge banding and all accessories complete as per approved drawings and directions of Engineer-in-Charge.	Sqm	10		
18	Providing and fixing designer Euro Prateek decorative wall panels of approved make, design, texture, profile, colour and finish, fixed on prepared wall surface using approved high-strength adhesive and mechanical fixing system wherever required, including cutting, grooving, edge finishing, alignment, matching of pattern, necessary trims, mouldings, accessories, scaffolding, handling, transportation, protection of finished work, cleaning and making good all disturbed portions, complete in all respects as per manufacturer's specifications, approved sample, drawings and directions of the Engineer-in-Charge (EIC).	Sqm	45		
19	Supply, installation, and finishing of Fabric Wall Panel for acoustic treatment and aesthetic enhancement as per the approved drawings and specifications. Standards & Compliance: Acoustic Performance: NRC $\geq$ 0.85, Fire Rating: Class A as per ASTM E-84, Environmental Compliance: Low VOC and recyclable MATERIAL SPECIFICATION Wall Panel Description: Core Material: Biosoluble glass wool, Panel Thickness: 25mm (or as specified), Edge Profile: Square / Beveled (as per design), Color: Custom Color (as per approval) Accessories & Fixings: Galvanized steel brackets and channels for wall mounting, Adhesives, screws, and other necessary fasteners Make : Amstrong or Similar	Sqm	70		
20	Providing and fixing 8 mm thick toughened lacquered glass of approved colour and finish, including edge polishing, cut-outs, adhesive/fixing system, silicone sealing and all accessories complete as per approved drawings and directions of Engineer-in-Charge.	Sqm	2		
21	Providing and fixing false ceiling at all height including providing and fixing of frame work made of special sections, power pressed from M.S. sheets and galvanized with zinc coating of 120 gms/ sqm (both side inclusive) as per IS : 277 and consisting of angle cleats of size 25 mm wide x 1.6 mm thick with flanges of 27 mm and 37 mm, at 1200 mm centre to centre, one flange fixed to the ceiling with dash fastener 12.5 mm dia x 50 mm long with 6 mm dia bolts, other flange of cleat fixed to the angle hangers of 25x10x0.50 mm of required length with nuts & bolts of required size and other end of angle hanger fixed with intermediate G.I. channels 45x15x0.9 mm running at the spacing of 1200 mm centre to centre, to which the ceiling section 0.5 mm thick bottom wedge of 80 mm with	Sqm	200		

Sn.	Item Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
	tapered flanges of 26 mm each having lips of 10.5 mm, at 450 mm centre to centre, shall be fixed in a direction perpendicular to G.I. intermediate channel with connecting clips made out of 2.64 mm dia x 230 mm long G.I. wire at every junction, including fixing perimeter channels 0.5 mm thick 27 mm high having flanges of 20 mm and 30 mm long, the perimeter of ceiling fixed to wall/partition with the help of rawl plugs at 450 mm centre, with 25 mm long dry wall screws @ 230 mm interval, including fixing of gypsum board to ceiling section and perimeter channel with the help of dry wall screws of size 3.5x25 mm at 230 mm c/c, including jointing and finishing to a flush finish of tapered and square edges of the board with recommended jointing compound, jointing tapes, finishing with jointing compound in 3 layers covering upto 150 mm on both sides of joint and two coats of primer suitable for board, all as per manufacturer's specification and also including the cost of making openings for light fittings, grills, diffusers, cutouts made with frame of perimeter channels suitably fixed, all complete as per drawings, specification and direction of the Engineer in Charge but excluding the cost of painting with: 12.5 mm thick tapered edge gypsum moisture resistant board.				
22	Providing and fixing tiled false ceiling of approved materials of size 595 x 595 mm in true horizontal level, suspended on inter locking metal grid of hot dipped galvanized steel sections (galvanized @ 120 grams per sqm, both side inclusive) consisting of main "T" runner with suitably spaced joints to get required length and of size 24x38 mm made from 0.30 mm thick (minimum) sheet, spaced at 1200mm center to center and cross "T" of size 24x25 mm made of 0.30 mm thick (minimum) sheet, 1200 mm long spaced between main "T" at 600 mm center to center to form a grid of 1200x600 mm and secondary cross "T" of length 600 mm and size 24x25 mm made of 0.30 mm thick (minimum) sheet to be interlocked at middle of the 1200x600 mm panel to form grids of 600x600 mm and wall angle of size 24x24x0.3 mm and laying false ceiling tiles of approved texture in the grid including, required cutting/making, opening for services like diffusers, grills, light fittings, fixtures, smoke detectors etc. Main "T" runners to be suspended from ceiling using GI slotted cleats of size 27 x 37 x 25 x 1.6 mm fixed to ceiling with 12.5mm dia and 50 mm long dash fasteners, 4 mm GI adjustable rods with galvanised butterfly level clips of size 85x 30x 0.8 mm spaced at 1200 mm center to center along main T, bottom exposed width of 24 mm of all T-sections shall be pre-painted with polyester paint, all complete for all heights as per specifications, drawings and as directed by Engineer -in-charge. 12.5 mm thick fully Perforated Gypsum Board tile made from plaster board having glass fibre conforming to IS: 2095 Part I, of size 595x595 mm, having perforation of 9.7x9.7 mm at 19.4 mm c/c with centre borders of 48 mm and the side borders of 30 mm, backed with non woven tissue on the back side, having as NRC (Noise Reduction Co efficient) of 0.79, with 50 mm resin bonded glass wool backing.	Sqm	50		
23	Providing & fixing Vertical Linear Baffle Box Curtain Closed Ceiling made out of Aluminum Extrusion of 1.2mm thickness. The baffle blade shall be in size of 25 x 100 x 3000mm in powder coated finish of approved shade or wooden texture. The baffle blade shall be suspended using Slotted U-profile powder coated to black colour at an on-center spacing of 100mm. Installation The C-Channel/U profile shall be suspended at every 1200mm on-centre using 4mm rod/12 gauge hanger wire from the structural soffit at every 1200mm intervals using U-profile hanger/C-channel hanger. Multiple lengths of U-profile/C-channel shall be connected using U-profile connector/ C-channel connector. The baffle blades shall	Sqm	15		

Sn.	Item Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
	be suspended from the C-channel/U-profile carrier bars at the required intervals (100mm) using baffle hangers. Spacing between blades shall be adjusted using the slots in carrier.				
24	Providing and fixing self-adhesive vinyl graphics of approved design, size, colour, artwork and finish, printed using high-resolution Eco-Solvent/UV/Latex printing technology on premium quality self-adhesive vinyl film, complete on sunboard.	Sqm	20		
25	Zebra Blinds: Providing and Fixing Zebra blinds for windows with approved colours as per Indian standards with following Specification Head Rail, Bottom Rail: Made of extruded aluminium powder-coated with high mechanical strength, UV resistant, anti-fogging polyester powders, expressly made for accessories to set inside IG units. Ladder Tape, Cords provided with 100% Polyester, Excellent dimensional stability and high mechanical & UV resistance. Modular and durable Chain for vertical movement	Sqm	45		
26	Providing and fixing 75mm high aluminium skirting of approved colour and finish, manufactured from extruded aluminium alloy section, minimum 1.2 mm thick, including all accessories, cutting, mitring, fixing with screws/clips and adhesive, finishing, cleaning and protection complete as per drawings and directions of Engineer-in-Charge.	Rmt	100		
27	Providing, fabricating, supplying and fixing wooden view cutter/partition of overall size as per approved drawings and design, complete in all respects to create a decorative visual screen/privacy partition.	Sqm	8		
28	Providing and fixing stainless steel Signages engraved with coloured letters/ design as per the requirement of engineer in charge. The Signage shall be fixed with necessary accessories.	Sqm	1		
29	Providing, fabricating, supplying and fixing free-standing Pylon Signage Board comprising heavy-duty MS structural frame, duly welded, finished with anti-corrosive primer and approved paint, covered with 3 mm thick ACP/aluminium composite panel, including approved vinyl graphics/acrylic letters/logo, internal LED illumination with LED modules/strips, SMPS, wiring and accessories, MS base plates, anchor fasteners and fixing to RCC foundation, including all fabrication, transportation, erection, alignment, electrical connection, testing and commissioning, complete as per approved design/drawing and instructions of Engineer-in-Charge. for main gate	Sqm	8		
30	Providing and fixing double scaffolding system (cup lock type) on the exterior side, up to seven story height made with 40 mm dia M.S. tube 1.5 m centre to centre, horizontal & vertical tubes joining with cup & lock system with M.S. tubes, M.S. tube chaises, M.S. clamps and M.S. staircase system in the scaffolding for working platform etc. and maintaining it in a serviceable condition for the required duration as approved and removing it there after. The scaffolding system shall be stiffened with bracings, runners, connection with the building etc wherever required for inspection of work at required locations with essential safety features for the workmen etc. complete as per directions and approval of Engineer-in-charge. The elevational area of the scaffolding shall be measured for payment purpose. The payment will be made once irrespective of duration of scaffolding.	Sqm	300		
31	Providing, fabricating & installing Acrylic Backlit Signage Board of approved design, size approx - 450 x250mm & colour, and typography, comprising laser-cut acrylic letters/logo with LED backlit illumination, complete. For Lift lobby	Nos	6		

Sn.	Item Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
32	Providing and fixing high-quality cotton canvas wall painting with frame as designed for interior decoration. 100% premium cotton canvas. Size 36 inches (3 feet) width and 24 inches (2 feet) height, the artwork is mounted on a sturdy wooden frame with a protective finish typically 1.5 inches thick. Design and image as per the approval of Engineer incharge	each	6		
33	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.	Sqm	200		
34	Finishing with Deluxe Multi surface paint system for interiors and exteriors using primer as per manufacturers specifications: Two or more coats applied on walls @ 1.25 ltr/10 sqm over and including one coat of special primer applied @ 0.75 ltr /10 sqm	Sqm	200		
35	Providing and laying decorative floor rug/carpet of approved make, design, colour, pattern and complete in all respects as per the approved drawings and the directions of the Engineer-in-Charge.	Sqm	15		
36	Three seater - Pine Wood /ply wood frame assembly, Seat & backrest assembly made of Polyurethane foam, Leg-cum-armrest assembly,Metal LEG, Leatherette/Fabric upholstery	Each	3		
37	Providing and fixing 15-seater U- Shape modular sofa of approved design, size and colour, comprising a sturdy internal framework made of seasoned hardwood/18 mm plywood/MDF as approved, The seating shall be provided with high-density PU foam of minimum 40–50 kg/m ³ density, suitably shaped and covered with approved quality upholstery fabric/leatherette/PU leather, including back and armrest cushioning. Seat and back cushions shall be properly upholstered with neat stitching, piping and finishing. Sofa shall be supported on MS/SS/wooden legs or approved concealed support system, as per design and direction of the Engineer-in-Charge.	Each	1		
38	Executive Chair : High back chair,adjustable head rest assembly , meshback(Grey color) with lumbar support , 3D arm rest ,automatic weight sensing mechanism with multi position locking and seat slider ,PU molded cushion seat ,Class 4 gaslift ,Aluminium polished base with PU castors.chair tested as per BIFMA X5.1 standards/, 05 years replacement warranty. (Godrej/Featherlite oe equivalent)	Each	4		
39	Medium Back Chair - ADJUSTABLE Armrests 1D, automatic weight sensing mechanism with multilock,Cushion seat , mesh back with lumbar support,360 degree revolving type, class 4 gaslift,Nylon base with castors,Chair tested as per ANSI/BIFMA X7.1 standards/05 years conditional warranty. (Godrej/Featherlite or equivalent)	Each	40		
40	Visitor chair : Providing & supplying visitor chair without wheels, having sturdy MS tubular/CRCA steel frame duly powder coated with approved colour, with ergonomically designed moulded PU foam upholstered seat and backrest covered with good quality approved fabric/leatherette, suitable for office/reception/visitor area. Chair shall have fixed non-revolving construction with four-leg/metal frame base, anti-skid PVC/rubber shoes, adequate strength and stability. Seat and back shall be properly cushioned and ergonomically contoured for comfortable sitting. All joints shall be properly welded, finished smooth and free from sharp edges complete as directed by Engineer-in-Charge. (Godrej/Featherlite or equivalent)	Each	6		

Sn.	Item Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
41	Providing & supplying and fixing Planter Storage Unit of approved size, shape and design, complete in all respects as per approved drawings and the directions of the Engineer-in-Charge.	Sqm	5		
42	Providing and fixing artificial bamboo plant/planter of approved make and design, comprising high-quality UV-resistant artificial bamboo stems and foliage with natural appearance, colour and texture, securely fixed/arranged in an approved decorative FRP/fibre/ceramic planter of suitable size, including artificial soil/moss/pebbles, internal support, filling material, fixing, positioning, transportation, handling and all necessary accessories, complete as per approved sample, drawing and direction of Engineer-in-Charge.	Each	10		
43	Supply and installation of decorative light weight FRP planters of capi europe or equivalent - planter white- circular big size approx. 50x50 (dimension:CM)	Each	10		
44	Providing, fabricating and fixing custom-made Wall of Fame decorative display/art feature wall comprising multiple box-type display modules of approved size and design, fabricated from 12/18 mm thick MDF/HDHMR/plywood with suitable internal framework, finished with approved veneer/laminate/Duco paint, including CNC/laser-cut decorative artwork/digital graphics, MS vertical suspension/support rods, brackets, anchor fasteners, concealed fixing, fabrication, surface preparation, edge treatment, installation, alignment and all necessary accessories, complete as per approved drawings, sample and directions of Engineer-in-Charge.	Sqm	15		
45	Providing, fabricating and fixing PSU Story aluminium framed partition/display wall with necessary reinforcement and mounting with 65" LED display units – 9 Nos, including aluminium sections, infill/backing panels, VESA/display mounting supports, concealed cable management, powder coating, fasteners, brackets, cutting, drilling, fabrication, installation, alignment and all accessories, complete as per approved drawings and directions of EIC.	Nos	1		
46	Providing, fabricating, supplying and fixing decorative Wooden View Cutter (Screen/Jali) comprising Wooden framework with laser-cut/perforated MDF panels, complete with surface preparation, Duco coating, supporting framework, brackets, fasteners, installation, alignment, and all accessories as per approved drawings, sample and directions of Engineer-in-Charge (EIC).	Sqm	12		
47	Providing and Fixing Dry Pantry Table of overall size 1500 mm (L) × 750 mm (W) × 750 mm (H), comprising a 25 mm thick wooden table top made from BWP grade plywood/HDHMR board/engineered wood (as approved), finished with 1.0 mm decorative laminate on the top surface & powder-coated Mild Steel (MS) leg frame, fabricated from MS square hollow sections complete.	each	1		
48	Centre Table: Supply and erection of wooden Modern style teapoy/ Centre Table circular type 600mm dia made with second class teak wood with 8mm thick beveled edge toughened glass top, engraved on wooden top frame including varnishing etc complete. It should have a proper match with the Sofa set provided with glass top of thickness 8 mm.	Each	2		
49	Modular Curve Sharing Workstation: Providing and fixing unit wise modular type Computer Table of 1200mm(L) x 600mm(W) x 750mm(H), all frames made with powder coated CRCA steel tubes of size 40X40X2mm and vertical leg supports at 900mm centre to	Each	12		

Sn.	Item Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
	centre with level adjusting screws and horizontal supports at 500mm centre to centre on both direction and top fixed with 25 mm thick Pre-Laminated MDF Board, CPU Rack in from Leg support. Cable Grommets and 8 Module Supply Box with min 2 nos universal type power socket, 2 data points on table top including divided power and control cable & wire ways from end to end should be provided. Front and sides vertical cover panel with powder coated perforated steel sheet of thick 1.2mm in all vertical leg supports. Key board tray with telescopic slides 450mm height 10mm thick edge moulded frosted toughened glass to be provided on end sides of workstation. with necessary fittings. To be executed as per approved design of engineer in charge.				
50	Chairman Table: 2550x1050mm; Side Table: 1500x600mm; Back Unit: 2550x450mm Providing and fixing a desk of over all size of top as mentioned in the drawing (combination of ply can be used to achieve the thickness as per drawings). It shall consist of BWP ply top finished with 4 mm thk. veneer/burl veneer(as per design pattern shown in drawing) with 3 coats of lamination melamine/PU polishing as per instructions of architect EIC. Top shall be supported on BWP ply verticals. All the external surfaces shall be finished with 4 mm. thk. veneer with 3 coats of melamine/PU polish. All the inner surfaces shall be finished with 0.8mm thk. laminate of approved shade. Edge of the top shall be provided with wooden moulding matching with veneer, polished with 3 coats of melamine/PU polish. Table unit shall be provided with Drawers which shall consist of sides & back with 12mm thk. ply and base with 19mm thk. ply. Drawers to be finished with 4 mm. thk. veneer from external and 0.8 mm thk. laminate from inside. Rate to include providing drawers with multi-purpose locks & 'C' shape brushed SS finish handles. Rate to be inclusive of making footrest as per drawing. Rate to include providing & fixing wooden keyboard tray and wire manager in approved shade of powder coating at given location . Provision shall be made in vertical support to pass power and data cables and fix switch /sockets etc. Rate shall be inclusive of all necessary hardware items, fitting & adhesives. Also, rate shall be inclusive of side table unit storage: Providing and fixing of low height storages made of BWP ply top finished with 4 mm. thk. veneer/burl veneer with 3 coats of lamination melamine polishing/PU. Providing and fixing of low height storages of depth 600mm with 19mm thick ply Shutters on aluminum channels finished in approved 4 mm thk. veneer with three coats of melamine/PU polish on all exposed surfaces and approved shade 0.8mm thk. laminate finished to all internal surfaces including of intermediate shelf as per the drawing in 19mm ply and finished with lipping patti. Rate to include providing skirting as per drawing. Shutters shall be openable or sliding as per drawings. Also, rate shall be inclusive of back table unit storage: Providing and fixing of low height storages made of BWP ply top finished with 4 mm. thk. veneer/burl veneer with 3 coats of lamination melamine polishing/PU. Providing and fixing of low height storages of depth 450mm with 19mm thick ply Shutters on aluminum channels finished in approved 4 mm thk. veneer with three coats of melamine polish on all exposed surfaces and approved shade 0.8mm thk. laminate finished to all internal surfaces including of intermediate shelf as per the drawing in 19mm ply and finished with lipping patti. Rate to include providing skirting as per drawing. Rate to inclusive of necessary nos of approved make locks, approved handles, etc. for installation. Rate to be inclusive of all required accessories & adhesives for installation. Any necessary additional supports etc. required for making the table shall be provided as per	Each	2		

Sn.	Item Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
	drawing and design during execution. Item to be completed in all respects as per the drawings & directions. Rate shall be including wastage as per drawing, design & direction no extra payment shall be paid for wastage. Rate to be inclusive of providing & finishing with edge moulding as shown in the drawing. Note: Vendor to quote as per drawing attached in this tender. Basic rate veneer (Rs. 2000/Square Meters); Basic Rate Burl Veneer (Rs.4200/sqm)				
51	CIO's Table: 2100x900mm; Side Table: 1050x450mm; Back Unit: 2100x450mm As per Drawing: Providing and fixing a desk of over all size of top as mentioned in the drawing (combination of ply can be used to achieve the thickness as per drawings). It shall consist of BWP ply top finished with 4 mm thk. veneer/burl veneer(as per design pattern shown in drawing) with 3 coats of lamination melamine/PU polishing as per instructions of architect EIC. Top shall be supported on BWP ply verticals. All the external surfaces shall be finished with 4 mm. thk. veneer with 3 coats of melamine/PU polish. All the inner surfaces shall be finished with 0.8mm thk. laminate of approved shade. Edge of the top shall be provided with wooden moulding matching with veneer, polished with 3 coats of melamine/PU polish. Table unit shall be provided with Drawers which shall consist of sides & back with 12mm thk. ply and base with 19mm thk. ply. Drawers to be finished with 4 mm. thk. veneer from external and 0.8 mm thk. laminate from inside. Rate to include providing drawers with multi-purpose locks & 'C' shape brushed SS finish handles. Rate to be inclusive of making footrest as per drawing. Rate to include providing & fixing wooden keyboard tray and wire manager in approved shade of powder coating at given location . Provision shall be made in vertical support to pass power and data cables and fix switch /sockets etc. Rate shall be inclusive of all necessary hardware items, fitting & adhesives. Also, rate shall be inclusive of side table unit storage: Providing and fixing of low height storages made of BWP ply top finished with 4 mm. thk. veneer/burl veneer with 3 coats of lamination melamine polishing/PU. Providing and fixing of low height storages of depth 450mm with 19mm thick ply Shutters on aluminum channels finished in approved 4 mm thk. veneer with three coats of melamine/PU polish on all exposed surfaces and approved shade 0.8mm thk. laminate finished to all internal surfaces including of intermediate shelf as per the drawing in 19mm ply and finished with lipping patti. Rate to include providing skirting as per drawing. Shutters shall be openable or sliding as per drawings. Also, rate shall be inclusive of back table unit storage: Providing and fixing of low height storages made of BWP ply top finished with 4 mm. thk. veneer/burl veneer with 3 coats of lamination melamine polishing/PU. Providing and fixing of low height storages of depth 450mm with 19mm thick ply Shutters on luminum channels finished in approved 4 mm thk. veneer with three coats of melamine polish on all exposed surfaces and approved shade 0.8mm thk. laminate finished to all internal surfaces including of intermediate shelf as per the drawing in 19mm ply and finished with lipping patti. Rate to include providing skirting as per drawing. Rate to inclusive of necessary nos of approved make locks, approved handles, etc. for installation. Rate to be inclusive of all required accessories & adhesives for installation. Any necessary additional supports etc. required for making the table shall be provided as per drawing and design during execution. Item to be completed in all respects as per the drawings & directions. Rate shall be including wastage as per drawing, design & direction no extra payment shall be paid for wastage. Rate to be inclusive of providing & finishing with edge moulding as shown in the drawing. Note: Vendor to	Each	1		

Sn.	Item Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
	quote as per drawing attached in this tender. Basic rate veneer (Rs. 2000/Square Meters); Basic Rate Burl Veneer (Rs.4200/sqm)				
52	Providing & fixing decorative feature wall comprising plywood/MDF/HDHMR backing over suitable framework, finished with approved wood-finish laminate/veneer, including fluted/ribbed decorative panels, open display niches/shelves, grooves, trims and mouldings, with concealed warm-white LED strip lighting provision, complete as per approved size & design, drawing and instructions of Architect/Engineer-in-Charge.	Each	3		
53	Pedestal Side Unit 450mmx600mmx700mm 3 drawers Pedestal with a drawer Box with 2 drawer of 150mm with telescopic channel and 450mm of one filing drawer completewith handles and necessary fittings.	Each	12		
54	Providing & Fixing of 2100 long x 900 wide x 750 hight (approx) Reception Table made out of 19 mm thick BWR Grade ply frame work for table top, sides, apron, shelves, drawer units, shutters, drawers front, stiffners, borders; 19mm thick BWR Grade ply for drawer sides, keyboard, borders, foot rest & 8mm thick BWR Grade ply for drawer unit back, drawer bottom. with provision for C.P.U. hanger; 6 mm thick ONYX STONE (Corian) on Table Top, Edges, all exposed surfaces of the table drawer units finished with approved make all internal surface finished with 1 mm thick laminate including fixing of wire manager, making holes in stone top for wire manager etc. all complete as per drawing, specifications and directions of EIC .	Each	1		
55	Conference Table having size as per drawing round at the corners, top made of 36mm thick board, pressed with 0.4mm thick membrane foil clad pressed with PU glue. The foil shall be pre-coated with a layer of polyurethane for better scratch resistance. The table shall have under structure with verticals made of 25mm thick post-formed particle board & modesty made of 18mm thick pre-laminated particle board having decorative laminate on both sides. Table shall also have shelf below made of 18mm thick pre-laminated particle board. The Round corner piece shall be made up of 36mm thick board pressed with 0.4mm thick membrane foil clad pressed with PU glue and supported with post of 65mm dia, made of CRCA sheet duly powder coated as per salient technical features. The table should be only in one approved colour. The table shall also have 6 Nos Flip box for Supply Box with min 2 nos universal type power socket, 2 data points, HDMI port on table top including divided power and control cable & wire ways from end to end. 20 Seater Capacity	Set	1		
Schedule A – Civil and Interior Work (Sub Total)					

Signature and seal of the bidder: _____

SCHEDULE B – ELECTRICAL WORK

Sn.	Item Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
1	Dismantling of Lights/Fan/Exhaust/DB inc switchgear/switch boxes including switches as required	Each	20		
2	Dismantling of Smoke Detectors/Hooters/Strobe Light on false ceiling or wall as required	Each	15		
3	Wiring for circuit/ submain wiring alongwith earth wire with the following sizes of FRLS PVC insulated copper conductor, single core cable in surface/ recessed medium class PVC conduit as required. 2 X 1.5 sq. mm + 1 X 1.5 sq. mm earth wire	Metre	440		
4	Wiring for circuit/ submain wiring alongwith earth wire with the following sizes of FRLS PVC insulated copper conductor, single core cable in surface/ recessed medium class PVC conduit as required. 2 X 2.5 sq. mm + 1 X 2.5 sq. mm earth wire	Metre	360		
5	Wiring for circuit/ submain wiring alongwith earth wire with the following sizes of FRLS PVC insulated copper conductor, single core cable in surface/ recessed medium class PVC conduit as required. 2 X 4 sq. mm + 1 X 4 sq. mm earth wire	Metre	360		
6	Wiring for light point/ fan point/ exhaust fan point/ call bell point with 1.5 sq.mm FRLS PVC insulated copper conductor single core cable in surface / recessed medium class PVC conduit, with modular switch, modular plate, suitable PVC box and earthing the point with 1.5 sq.mm FRLS PVC insulated copper conductor single core cable etc. as required. Group C	Point	45		
7	Supply, Fabrication and Installation of single compartment Universal DLP PVC trunking system of size 50mm x 105mm (minimum) including, base, joints, covers, partitions, end caps, angles, clips complete neatly, and of shade to match with existing wall paneling embedded on surface of walls. Make: Legrand/OBO Betterman/Hager/Schneider	Metre	5		
8	Supplying and fixing suitable size PVC/GI box with modular plate and cover in front on surface or in recess, including providing and fixing 3 pin 5/6 A modular socket outlet and 5/6 A modular switch, connections etc. as required	Each	20		
9	Supplying and fixing suitable size PVC/GI box with modular plate and cover in front on surface or in recess, including providing and fixing 6 pin 5/6 & 15/16 A modular socket outlet and 15/16 A modular switch, connections etc. as required	Each	15		
10	Supplying and fixing suitable size PVC/GI box with modular plate and cover in front on surface or in recess, including providing and fixing 2 nos. 3 pin 5/6 A modular socket outlet and 2 nos. 5/6 A modular switch, connections etc. as required. (For light plugs to be used in non residential buildings	Each	15		
11	Supplying and fixing following way, horizontal type three pole and neutral, sheet steel, MCB distribution board, 415 V, on surface/ recess, complete with tinned copper bus bar, neutral bus bar, earth bar, din bar, interconnections, powder painted including earthing etc. as required. with MCB/RCCB/Isolator Complete 8 way , Double door.	Each	2		
12	Supply, laying and clamping of 1 no. PVC insulated and PVC sheathed armoured aluminium power cable, 1.1 KV grade of the following sizes using clamps noted along with the cables, spacing of clamps not exceeding 60cms, making good the damages , colour washing etc. as required. 3.5 core 35 sq mm with factory made clamp.	Metre	30		

Sn.	Item Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
13	Supplying and making end termination with brass compression gland and aluminium lugs for following size of PVC insulated and PVC sheathed / XLPE aluminium conductor cable of 1.1 KV grade as required. 4 core 10 sqmm (25mm)	Each	2		
14	Supply, Installation, Testing & Commissioning of decorative Surface/Suspended Hexagon shaped 36-48W LED Light fitting with driver , Output 3600 Lm. Fixtures contains Strip light with minimum Output Efficacy >100 Lumen/w ,CCT4000K,Burning Hours >=50000,CRI>80 . LED Light fitting complete with PMMA diffuser and extruded aluminium housing .Each arm of hexagon is 2 ft, Complete mounting arrangements ,clamps & all necessary accessories. LED fixtures as well as & Driver Osram/Philips or equivalent.The fixture shall be duly approved by engineer incharge.	Each	14		
15	Supply, Installation, Testing & Commissioning of Decorative chandelier light with necessary fixing accessories.	Each	3		
16	Supply, Installation, Testing & Commissioning of Approx 150-200 W, Hanging Pendant LED Light fitting of Coral shape size 54"x24" approx, Containing LED, PCB, driver. Considered driver with 50% Efficiency. LED Light fitting complete with PMMA diffuser and extruded aluminium housing. Complete mounting arrangements, clamps & all necessary accessories. with minimum Luminary Efficacy >100 Lumen/w CCT 4000K, Burning Hours >=50000, CRI>80 with seamless continuous connectivity as per design customised approved by EIC. LED Chip, PCB as well as Driver Osram/Philips or equivalent make.	Each	1		
17	Supply, conveyance and Installation of compact Surface or Recess mounted, Downlighter 15-18W LED luminaire with High translucent diffuser gives soft glare free, Cool White light & complete with electronic driver including all required mounting accessories, frames, along with dismantling/cutting false ceiling and making good the damages as required complete. (Philips/WIPRO/Havells or equivalent)	Each	20		
18	Providing Installing, Testing and Commissioning of Decorative Cylinder Type Hanging Light Fixture of approved make, model, size, finish and wattage, comprising a powder-coated aluminium/MS cylindrical housing with high-efficiency integrated LED module/COB LED, complete with acrylic/PC diffuser (where applicable), integral electronic LED driver, suspension arrangement with adjustable steel wire/rod, ceiling canopy, mounting accessories and all necessary hardware.	Each	2		
19	Supply and Installation, Testing and Commissioning of modular type contemporary workspace luminaire designed to provide immersive and uniform illumination, having 30 40W with a rated voltage of 240V, having 1200mm length, it shall be equipped with highly efficient LEDs, ensuring uniform and optimal light output. The luminaire shall be integrated with multiple similar luminaires to act as a single unit.	Each	8		
20	Providing, fixing, testing and commissioning Cove Light 12W/Mtr LED Profile light fitting of approved design and make, complete with LED source, driver, mounting accessories as Directed.	Metre	60		
21	Supply and fixing in position signages - photo luminescent type with indication arrows and letters Exit/Fire Exit/ Fire Fighting Equipment/ Fire Extinguisher/ Floor/ No Smoking / danger/ Call point / Sounder Identification Numbers (Ground/ 1st/2nd)/ in case of the fire do not use life, use stairs etc having dimension 30 cm x 15 cm dimension complete.	Each	10		

Sn.	Item Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
22	Providing, fabricating & installing Logo Acrylic Backlit Signage of approved design, size, colour, and typography, comprising laser-cut acrylic letters/logo with LED backlit illumination, complete.	Sqm	1		
23	Supply & installation of portable ISI approved ABC type fire extinguisher of 4 kgs. Make SAFEX / MINIMAX / CEASEFIRE or equivalent(UL Listed)	Each	1		
24	Providing & installing of 4.5 kg capacity Portable Carbon Dioxide (CO ₂) Type Fire Extinguisher, conforming to IS 15683:2018 and bearing ISI/BIS Certification Mark, suitable for Class B and Electrical (E) fire hazards.	Each	1		
Schedule B – Electrical Work (Sub Total)					

Signature and seal of the bidder: _____

SCHEDULE C – FAS & FIRE FIGHTING WORK

Sn.	Item Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
1	Analog Addressable Fire Alarm Control panel with battery back up for 24 hours normal operation and 15 minutes alarm operation as mentioned above. The control panel, battery charger etc, shall be UL listed. The panel shall be as per below mentioned loop capacity. The Fire Alarm Control Panel shall include a full featured operator interface control and annunciation panel that shall include a backlit 640-character liquid crystal display, individual, color coded system status LEDs. The control panel shall be capable of expansion up to 10 SLC modules. Each module shall support a maximum of 160 addressable devices for a maximum system capacity of 3180 points. The system shall be capable of 3072 annunciation points per system regardless of the number of addressable devices. The panel shall be UL listed and FM approved and comply with UL 864, 9th Edition requirement. The enclosure shall also be UL listed. Fire alarm control panel shall have either an in-built or external printer coupled with the fire alarm control panel, which shall log all events with time. The printout shall clearly indicate the event - fire/pre alarm/fault etc. with the unit address and time.-- 1 Loop card FittedMake : Honeywell or equivalent	Each	1		
2	Supplying & laying of 2x1.5 sq mm fire alarm armoured cable, 600/1000V rated with annealed copper conductor having XLPE insulation, steel wire armouring & FRLS outer sheath complete as required.	Metre	150		
3	Supplying, installing, testing and commissioning of Addressable Multi-criteria Photo-Thermal Above False Ceiling Detector with sensitivity range of 0.5 to 4.0% obs/ft. The intelligent multi criteria detection device shall include the ability to combine the signal of the thermal sensor with the signal of the photoelectric signal in an effort to react hastily in the event of a fire situation. It shall also include the inherent ability to distinguish between a fire condition and a false alarm condition by examining the characteristics of the thermal and smoke sensing chambers and comparing them to a database of actual fire and deceptive phenomena. The detector shall have twin bi-colour LED for 360 deg viewing. Addressing shall be with user friendly rotary decimal switches. The detector sensitivity (day & night) shall be controlled from the panel to get accustomed to the local environment. The detector shall comply UL268, 7th Edition guidelines. Make : Honeywell or equivalent	Each	20		
4	Supplying, installation, testing & commissioning of response indicator on surface/ recessed MS Box having two LED, metallic cover complete with all connections etc as required	Each	10		
5	Supplying, installing, testing and commissioning of Addressable Manual Call Point (Break Glass Type). The device shall have an LED which shall blink in normal state & get steady on activation to monitor the health status of the device. The device shall comply UL approval. Make : Honeywell or equivalent	Each	1		
6	Supplying, installing, testing and commissioning of Addressable Control Module for Sounders / Strobes / Sounder cum Strobes. The control module shall provide supervised NAC output rated at 24v DC, 2A. The device shall have an LED which shall blink in normal state & get steady on activation to monitor the health status of the device. Addressing shall be with user friendly rotary decimal switches. Module shall be supplied with mounting plate from OEM for ease of installation & maintenance. Make : Honeywell or equivalent	Each	1		

Sn.	Item Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
7	Supplying, installing, testing and commissioning of suitable Sounder cum Strobe rated at 80 dBA @ 3m for Audible annunciation and 115cd flashintg at 1 Hz for visual indication. UL Listed	Each	1		
8	Supplying, installing, testing and commissioning of Addressable Power Supply Unit: 24V DC ,10AMPS for Notification Appliances. The PSU shall be UL Listed, supervised by Fire Panel	Each	1		
9	Dismantling and refixing of new sprinkler head including providing and fixing flexible sprinkler connection pipe as required, comprising removal of sprinkler head from existing location, shifting/relocation and refixing at new location as per approved reflected ceiling plan, drop nipple, reducer/adaptor, clamps, supports, threaded fittings, sealant, minor alterations to branch pipe, testing for leakage and pressure, and making the system complete in all respects as per approved drawings, specifications and directions of Engineer-in-Charge.	Each	20		
10	Providing, laying, testing & commissioning of "C" Class heavy duty MS pipe confirming to IS 3589/1239 for hydrant and sprinkler applications including fittings like elbows, tees, flanges, tapers nuts-bolts, gaskets etc. fixing the pipe on the wall / ceiling with suitable clamps and including painting of two coats of Red Oxide, painting with two or more coats of synthetic enamel paint of Post Office Red shade complete as required. The installation includes all civil openings, breakages and making good the same.				
	25mm dia	Rmt	50		
Schedule D – FAS & Fire Fighting Work (Sub Total)					

Signature and seal of the bidder: _____

SCHEDULE D – HVAC WORK

Sn.	Item Description	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
1	Dismantling of existing HVAC ducting careful dismantling of existing duct sections without damaging reusable materials, shifting/handling as Directed EIC.	LOT	1		
2	Modification, shifting and refixing of existing HVAC ducting at new/relocated location, including careful dismantling of existing duct sections and reuse of serviceable/reusable ducting materials, shifting/handling of dismantled duct sections to the new location, cutting, resizing, alteration, fabrication and installation of ducting as required at site.	Sqm	100		
3	Installation, testing and commissioning of powder coated extruded aluminum supply Air Grills of various heights, various deflections with key operated collar damper duly powder coated as per specification. 150mm	Sqm	40		
4	Supply, installation, testing & commissioning of elastomeric nitrile rubber class 'O' fire resistant, fixing of SR 505 pidilite rubber adhesive. 9mm	Sqm	100		
5	Installation & testing of Aluminum control damper.	Sqm	30		
Schedule E – HVAC Work (Sub Total)					

Signature and seal of the bidder: _____

ABSTRACT OF COST

Schedule	Description	Amount (Rs.)
A	Civil and Interior Work	
B	Electrical Work	
D	FAS and Fire Fighting Work	
E	HVAC Work	
	Total (excluding GST)	
	Add: GST @ 18%	
	Grand Total (including GST)	

Total quoted amount in words (excluding GST):

 Signature and seal of the bidder: _____

ANNEXURE-2
BID SECURITY DECLARATION

(To be submitted on the letterhead of the bidder)

To,
MC² Foundation

Sub: Tender No. MC2F/INT-FITOUT/2026-27/003 – Interior Fit-out Works (Phase-01) for the MC² Foundation Office cum Co-working Facility

We, the undersigned, declare that we understand that, in accordance with the terms of the above tender, bids are required to be supported by a Bid Security Declaration in lieu of Earnest Money Deposit.

We accept that we shall be suspended from being eligible to participate in any tender or bidding process of MC² Foundation for a period of 2 (two) years **from the date of such default, if we:**

We understand that this Bid Security Declaration shall expire if we are not the successful bidder, upon the earlier of our receipt of intimation of the name of the successful bidder, or 28 days after the expiry of the validity of our bid.

For and on behalf of _____

Signature of Authorised Signatory: _____

Name and Designation: _____

Seal of the firm: _____

Date: _____ Place: _____

ANNEXURE-3
DECLARATION ON GST

(To be submitted on the letterhead of the bidder)

To,
MC² Foundation

Sub: Tender No. MC2F/INT-FITOUT/2026-27/003 – Interior Fit-out Works (Phase-01) for the MC² Foundation Office cum Co-working Facility

We confirm that we are registered under the Goods and Services Tax law bearing GSTIN _____, and that our registration is valid and subsisting. A copy of the registration certificate is enclosed.

We confirm that our registration status is: Registered / Composition / Unregistered (strike out whichever is not applicable).

We undertake to comply with all provisions of the GST law, including the timely filing of returns and the correct and timely reporting of invoices raised on MC² Foundation, so that input tax credit is available to MC² Foundation in full.

We agree that, in the event of any loss of input tax credit to MC² Foundation on account of our default, including non-payment or non-reporting of GST, the amount of such loss, together with interest and penalty, shall be recoverable from us and may be deducted from any payment due to us under this or any other contract.

For and on behalf of _____

Signature of Authorised Signatory: _____

Name and Designation: _____

Seal of the firm: _____

Date: _____ Place: _____

ANNEXURE-4
UNDERTAKING FOR SUBMISSION OF GENUINE DOCUMENTS AND
INFORMATION

(To be submitted on the letterhead of the bidder)

To,
MC² Foundation

Sub: Tender No. MC2F/INT-FITOUT/2026-27/003 – Interior Fit-out Works (Phase-01) for the MC² Foundation Office cum Co-working Facility

We hereby undertake that all documents, certificates, credentials and information submitted by us with our bid against the above tender are genuine, authentic and correct in all respects.

We understand and accept that, if at any stage, whether before or after the award of the contract, any document or information submitted by us is found to be false, forged, fabricated or misleading, MC² Foundation shall be entitled, without prejudice to any other right or remedy, to reject our bid, to terminate the contract awarded to us, to recover any loss suffered on that account, and to suspend or blacklist us for such period as it may determine.

We further undertake to produce the original of any document submitted by us in copy, for physical verification, within the time stipulated by MC² Foundation.

For and on behalf of _____

Signature of Authorised Signatory: _____

Name and Designation: _____

Seal of the firm: _____

Date: _____ Place: _____

ANNEXURE-5
PARTICULARS OF BIDDER AND ORGANISATION DATA

(To be submitted on the letterhead of the bidder)

Sr.	Particulars	Details to be furnished by the bidder
1	Name of the bidder	
2	Registered office address	
3	Address for correspondence	
4	Constitution (Proprietorship / Partnership / LLP / Private Limited / Public Limited / JV)	
5	Date and year of establishment / incorporation	
6	Name, designation, mobile number and e-mail of the authorised signatory	
7	Name, designation, mobile number and e-mail of the contact person for this tender	
8	PAN	
9	GSTIN	
10	EPF registration number	
11	ESIC registration number	
12	Electrical contractor's licence number and validity	
13	Average annual turnover for the last three financial years (Rs. in Lakh)	
14	Number of similar works completed in the last seven years and total value thereof	
15	Whether the bidder or any of its affiliates has submitted a separate bid against this tender (Yes / No)	

For and on behalf of _____

Signature of Authorised Signatory: _____

Name and Designation: _____

Seal of the firm: _____

Date: _____ Place: _____

ANNEXURE-6
DECLARATION REGARDING PAN AND GSTIN

(To be submitted on the letterhead of the bidder)

To,
MC² Foundation

Sub: Tender No. MC2F/INT-FITOUT/2026-27/003 – Interior Fit-out Works (Phase-01) for the MC² Foundation Office cum Co-working Facility

We confirm that our Permanent Account Number (PAN) is _____ and our Goods and Services Tax Identification Number (GSTIN) is _____, and that both are valid and active as on the date of this declaration. Self-attested copies of both are enclosed.

We undertake to intimate MC² Foundation forthwith of any change in the above particulars during the currency of the contract.

For and on behalf of _____

Signature of Authorised Signatory: _____

Name and Designation: _____

Seal of the firm: _____

Date: _____ Place: _____

ANNEXURE-7
RELATIONSHIP DECLARATION

(To be submitted on the letterhead of the bidder)

To,
MC² Foundation

Sub: Tender No. MC2F/INT-FITOUT/2026-27/003 – Interior Fit-out Works (Phase-01) for the MC² Foundation Office cum Co-working Facility

We hereby declare that none of the proprietors, partners or directors of our firm, nor any of our employees engaged in connection with this tender, is related to any Director, Officer or employee of MC² Foundation, or to any Director, Officer or employee of its promoter or funding organisations.

(Where the above is not applicable, strike out the paragraph above and state the following.)

The following relationship exists: Name _____, Designation _____, Organisation _____, Nature of relationship _____.

We understand that suppression of any such relationship shall render our bid liable for rejection and shall entitle MC² Foundation to terminate any contract awarded to us.

For and on behalf of _____

Signature of Authorised Signatory: _____

Name and Designation: _____

Seal of the firm: _____

Date: _____ Place: _____

ANNEXURE-8
BIDDER QUALIFICATION CRITERIA – FINANCIAL

(To be submitted on the letterhead of the bidder)

A. AVERAGE ANNUAL TURNOVER

Financial Year	Annual Turnover (Rs. in Lakh)	Reference to the audited financial statement (page no.)	UDIN of the certificate
2023-24			
2024-25			
2025-26			
Average of the three years			

We certify that the figures stated above are true and correct and are supported by the notarised audited financial statements enclosed with our bid, each bearing a UDIN.

For and on behalf of _____

Signature of Authorised Signatory: _____

Name and Designation: _____

Seal of the firm: _____

Date: _____ Place: _____

ANNEXURE-9
BIDDER QUALIFICATION CRITERIA – TECHNICAL

(To be submitted on the letterhead of the bidder)

Details of Similar Works successfully completed during the **last seven years ending 31.08.2026:**

Sr.	Name and address of client / owner	Work Order / PO no. and date	Brief scope of work	Ordered value (Rs. in Lakh)	Executed value incl. taxes (Rs. in Lakh)	Date of completion	Page no. of completion certificate
1							
2							
3							
4							

We certify that each of the works listed above falls within the definition of Similar Work at Clause 2.2 of Section III, that each has been successfully completed, and that notarised copies of the Work Orders and the corresponding Completion Certificates issued by the client or owner are enclosed with our bid.

We further certify that none of the works listed above was executed as a sub-contractor without the consent of the owner, and that, where any work was executed as an approved sub-contractor, the documentary evidence prescribed at Clause 3(6) of Section III is enclosed.

For and on behalf of _____

Signature of Authorised Signatory: _____

Name and Designation: _____

Seal of the firm: _____

Date: _____ Place: _____

ANNEXURE-10
NO DEVIATION CERTIFICATE / DEVIATION FORMAT

(To be submitted on the letterhead of the bidder)

To,
 MC² Foundation

Sub: Tender No. MC2F/INT-FITOUT/2026-27/003 – Interior Fit-out Works (Phase-01) for the MC² Foundation Office cum Co-working Facility

We hereby confirm that we have read and understood all the terms and conditions, scope of work, Schedule of Quantities, technical specifications, drawings and annexures forming part of the above tender, together with all corrigenda issued, and that we accept the same unconditionally and without any deviation whatsoever.

(Where any deviation is proposed, strike out the paragraph above and complete the table below. A deviation recorded anywhere other than in this format shall not be considered.)

Sr.	Clause / Page reference	Tender provision	Deviation proposed by the bidder
1			
2			
3			

We note that deviations on the provisions listed at Clause 10.0 of Section II shall render our bid liable for rejection, and that MC² Foundation reserves the right to require us to withdraw any deviation without any revision in our quoted prices.

For and on behalf of _____

Signature of Authorised Signatory: _____

Name and Designation: _____

Seal of the firm: _____

Date: _____ Place: _____